Report of Gifts in Kind and Donations

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | Zonta Title: | |  | |
| Address: | |  | | | | | |
|  | |  | | E-mail: |  | | |
| Home Phone: | | |  | Office Phone: | | |  |

Itemized List of Expenditures

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Item | Activity Supported | Amount |
|  |  |  | $ |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | TOTAL | $ |

Average costs to use in estimating gifts and donations:

Mileage - $.25 per mile

Meals ($4 breakfast, $6 lunch, $15 dinner) (*Do not include liquor*)