

**Zonta PROUD**



# **ZONTA D7 CONFERENCE**

**BUILD A BETTER WORLD  
FOR WOMEN AND GIRLS**

**SEPTEMBER 8-10, 2023**

**Courtyard by Marriott, St. Cloud, MN**

**PROUD TO BE A MEMBER,  
PROUD TO BE OF SERVICE,  
PROUD TO BE AN ADVOCATE**

**#D7\_ZontaProud**

## Conference Agenda & Schedule

### Friday, September 8

- 5:00 – 5:30 pm Orientation for Delegates  
6:00 – 8:30 First Business Session\*  
Governor's Welcome & Introduce International Representative, Britt Vaughn  
Roll Call of Clubs  
Report of Credentials Committee  
Parliamentarian - Present proposed Standing Rules  
Parliamentarian – Present Bylaws Article V: District Officers  
Report of Nominating Committee  
Voting instructions  
Evening & Saturday announcements  
Candidate mixer & Service event
- 8:30 – 10:00 Zonta “bar hop” social

### Saturday, September 9

- 8:30 – 9:00 am Delegate voting  
9:00 – 9:30 Second Business Session\*  
Roll Call of Clubs  
Report of Credentials Committee  
Approval of Minutes from previous conference – Penny Briebe, D7 Secretary  
Report of Treasurer – Peggy Jensen, D7 Treasurer  
Budget for Upcoming Biennium – Peggy Jensen, D7 Treasurer
- 9:30 – 10:30 President Ute's Greetings – Britt Vaughn, ZI Director and International Rep  
Zonta International's Strategic Plan - Britt Vaughn, ZI Director and International Rep
- 10:30 – 10:45 Break & Marketplace
- 10:45 – 11:15 Guest Speaker: Cheryl Schrader, Ph.D., 1989 AE Fellow (virtual)  
11:15 – Noon Workshop Session 1: Recruiting the Next Generation of Leaders
- Noon – 1:00 pm Lunch & Guest Speaker  
Robbyn Wacker, President of St. Cloud State University
- 1:00 – 2:00 Workshop Session 1 Continued (Discussion & Activity)  
2:00 – 3:15 Third Business Session\*  
Report of Credentials Committee  
Report of Election Results  
Proposed Amendments to District Bylaws Continued  
Proposed Resolution to ZI  
Proposed Rule of Procedure Change

## Conference Agenda & Schedule

### Saturday, September 9 Continued

|              |   |
|--------------|---|
| 3:15 – 3:30  | Break & Marketplace   |
| 3:30 – 3:45  | ZFW: Foundation Report – Shelley Schultz, Foundation Ambassador                               |
| 3:45 – 4:15  | Membership & Club Creation Report – Jane Austin, Lt. Governor & Gayle Borchert, Past Governor |
| 4:15 - 4:30  | Wrap-up/announcements & Marketplace   |
| 6:00 – 10:00 | Evening “Orange Out” event at Iron Street Distillery: BBQ, Foundation auction & trivia        |

### Sunday, September 10

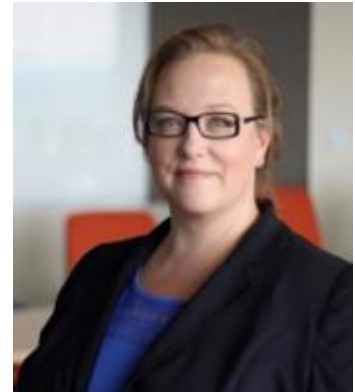
|               |  |
|---------------|--|
| 9:00 – 9:30   | Memorial Service – facilitated by Area Directors Marcia Charney & Ruthi Sturdevant                                       |
| 9:30 – 10:15  | Workshop Session 2 (Select 1)<br><br>A) Finding Peace Anytime, Anywhere<br>B) Zonta’s Unique Relationship with the UN    |
| 10:15 – 10:30 | Break  |
| 10:30 – 10:45 | Fourth Business Session*<br>Report of Credentials Committee<br>Conference Committee Report - Laurie Oppel & Susan Voeltz |
| 10:45 – 11:15 | Advocacy & USA Caucus Report – Penny Briese, D7 Advocacy Chair   |
| 11:15 – 11:30 | Governor’s Report – Governor Tania Hughes-Kremers  |
| 11:30 - 11:45 | Wrap-up & Call to Convention in Brisbane, Australia 2024   |
| Noon – 12:30  | Joint Board Meeting  |

\*Requires delegate/proxy attendance

## Welcome

### Tania Hughes-Kremers

District Governor 2022-2024



My fellow District 7 Zontians,

It is my pleasure to welcome you to the 67<sup>th</sup> District 7 Conference in St. Cloud, Minnesota. Can you believe that, due to the pandemic, it is our first opportunity to come together in-person as a full district since our centennial celebration in Kansas City in 2019? My goal is for this to be a memorable conference that demonstrates the Zonta Spirit in action with lots of opportunity for fun and fellowship!

Following the lead of the many amazing Governors before me, this conference will mix getting the critical business of our district accomplished along with: opportunities to learn from distinguished guest speakers, including the female president of St. Cloud State University talking about her leadership journey and engaging young people today; interesting workshops including how to take your membership recruiting to the next level, how to take care of yourself by finding peace anywhere at any time, and gaining a better understanding of Zonta's relationship with the UN; and, of course, enjoying reconnecting and making new friends in a special Zonta-themed 'bar hop' (with alcoholic and non-alcoholic options) on Friday evening and a BBQ and trivia night on Saturday evening.

I am also excited to be putting my own signature on this conference by trying a few new things – pre-recorded candidate speeches that will be available prior to conference for all members to view, a group service project, and an “orange out” event encouraging everyone to wear orange on Saturday night.

I am so proud to be a Zontian and especially proud to be serving as your governor. We should all be proud of the work we do as individuals and clubs to raise up the women and girls in our local communities and around the world, the impact of our advocacy efforts, and our membership in such a dynamic and life-changing organization. That's why my theme for this conference is 'Zonta Proud'. I encourage you to post photos on all your personal and club platforms using #D7\_ZontaProud during the conference and show the world why we are proud to be Zontians.

Proud to be a Member \* Proud to be of Service\* Proud to be an Advocate

Welcome to your District 7 Conference!

Tania Hughes-Kremers  
District 7 Governor 2022-20

## Ute Schultz

President Zonta International 2022-2024



Dear fellow Zontians,

Warm Zonta greetings from Verden, Germany!

How wonderful that you are taking this time to attend your district conference. Whether this is your first conference or you have attended many, district conferences are a wonderful opportunity to meet other Zontians outside your club and to discuss important topics and share ideas about the future of Zonta. I personally also always enjoy the possibility of meeting old friends and making new ones, and I hope that you too find joy. Such a conference is always like a fountain of youth for me, and I always go home afterwards with a lot of energy and a big smile on my face.

As you come together with your fellow Zontians, women and girls around the world are facing unprecedented challenges. Conflict and war, climate change, economic hardships and legal and political battles threaten the hard-won gains for gender equity Zontians and others have worked so hard to achieve over the last 100+ years.

However, despite the enormity of the problems we face, I am not discouraged. I still believe our vision for a world where women's rights are recognized as human rights and every woman is able to achieve her full potential is possible. Why am I so hopeful? Because each and every day I hear stories of Zonta clubs and individual Zontians working together to make our Zonta vision a reality in their local communities and around the world. Thank you for inspiring me with every action you take and every story you share!

At the beginning of this biennium, I presented my biennial goals – **Stand Out for Gender Equity**, **Represent Global Citizenship**, **Develop Future Leaders**, **Celebrate Ourselves** and **Position Zonta for the Future**. We have already made good progress on many of these goals. I am encouraged by the number of new clubs in formation and by the active participation in our Zonta Says NO to Violence against Women campaign and new Zonta Says NOW activities across the Zonta world, as well as all the work that went into our new strategic plan. I am excited about the future of Zonta, but there is still more work to do. To ensure our vision for gender equity is a reality, we must work together, and we must strengthen our position by inviting others to join us.

I wish I could be with you in person now, but I am always with you in spirit. Enjoy the coming days and use them to reflect on our shared mission and vision. I am sure, after this conference, you will also go home with a big smile and a lot of energy to spread in your local club and your community.

I am looking forward seeing you, at the 66th Zonta International Convention in Brisbane, Australia, 27-30 June 2024. It promises to be a fun and exciting experience. Until then, best wishes and thank you for all you give to Zonta, your dedication and determination and your generous donations to our Zonta Foundation for Women - to **BUILD A BETTER WORLD FOR WOMEN AND GIRLS**.

Warm regards,  
Ute

## Distinguished Guests & Speakers



### **Britt Vaughan**

Zonta International Director

Zonta Club of Burbank Area, USA, District 9

*Motto: Set your life on fire. Seek those who fan the flames (Rumi).*

Since 2011, Britt has been a member of Zonta and has served in all positions of club leadership and in her district as the PR & Communications Chair, Lt. Governor, and Governor.

A nonprofit grant professional, Britt brings an advanced understanding of nonprofit sector values, requirements, and regulations to her role in Zonta. She has extensive experience in developing and tracking outcome measurement, program evaluation, strategic planning, effective communication, and budgeting.

Britt wants Zonta to be the premier, global organization for building a better world for women and girls through increased engagement and brand recognition. Her vision for Zonta is a progressive, intelligent, cutting-edge organization that women yearn to be involved in. In her free time, she enjoys travel, reading, community activism, and being a life-long learner.



### **Cheryl B. Schrader, Ph.D.**

1989 Amelia Earhart Fellow

Cheryl is an educator and academic administrator having been the first female president at Wright State University, which is named in honor of aviation pioneers Orville and Wilbur Wright.

She was previously the chancellor of the Missouri University of Science and Technology.

She holds a doctorate and master's degree in electrical engineering from the University of Notre Dame, and a bachelor's degree in electrical engineering from Valparaiso University.

## Distinguished Guests & Speakers



### **D. Robbyn Wacker**

President of St. Cloud State University

Dr. Robbyn Wacker is in her 5<sup>th</sup> year serving as St. Cloud State University's 24<sup>th</sup> President and is the first permanently appointed female president to lead the university. She is a leader with more than 25 years of experience in higher education as a university teacher, researcher, and administrator. President Wacker has been energizing the campus and community with her engaging leadership and commitment to making St. Cloud State the university of choice for the Minnesota and beyond.

She is a strategic thinker, a visionary leader, and an organizational innovator. Through a bold framework called It's Time, she is leading SCSU in reimagining how the university delivers on its promise to inclusively educate a broader range of students to be global and engaged citizens and to partner with business and community leaders to address the changing societal, community and workforce needs.

She has earned numerous university and professional awards for leadership excellence and attended the Harvard Graduate School of Education's Management Development Program for leaders in higher education.

She is a first-generation student who holds a doctorate in sociology from Iowa State University, and a master's and a bachelor's degree in gerontology from the University of Northern Colorado.

## Zonta International District 7 Leadership Team

### Board Members 2022-2024

|                          |                      |                            |
|--------------------------|----------------------|----------------------------|
| Governor                 | Tania Hughes-Kremers | Minneapolis/ St. Paul Area |
| Lt. Governor             | Jane Austin          | Minneapolis/ St. Paul Area |
| Treasurer                | Peggy Jensen         | Jefferson City             |
| Area 1 Director          | Joan Halvorson       | Jamestown                  |
| Area 2 Director          | Ruthi Sturdevant     | Jefferson City             |
| Area 3 Director          | Debra Kellerman      | St. Cloud                  |
| Area 4 Director          | Marcia Charney       | Johnson County             |
| Parliamentarian          | Susan Dege           | St. Cloud                  |
| Past Governor, 2020-2022 | Gayle Borchert       | St. Cloud                  |
| Secretary                | Penny Briese         | Jamestown                  |





### Committee Chairs 2022-2024

|                             |                      |                            |
|-----------------------------|----------------------|----------------------------|
| Advocacy/USA Caucus         | Penny Briese         | Jamestown                  |
| Advocacy/UN                 | Marie Stodolka       | Minneapolis/St. Paul Area  |
| Bylaws and Resolutions      | Sue Dege             | St. Paul                   |
| Zonta Foundation Ambassador | Shelley Schultz      | Mankato                    |
| Membership/Club Creation    | Jane Austin          | Minneapolis/St. Paul Area  |
| Nominating Committee        | Sherri Brown         | St. Louis                  |
| District Facebook           | Peggy Jensen         | Jefferson City             |
| JMK/YWPA                    | Tania Hughes-Kremers | Minneapolis/ St. Paul Area |
| Women in STEM               | Mary Reed            | Jamestown                  |



## 2024-2026 Slate of Candidates

|   |  |
|---|--|
|    | <p><b>District Governor</b><br/>                 Name: <b>Jane Austin</b> Club: Minneapolis St Paul Area<br/>                 Profession: Research wildlife biologist, U.S. Geological Survey, retired.<br/>                 How long a Zontian: 24 years<br/>                 District/Area Positions: D7 Lt Governor, Advocacy chair and representative to Zonta USA Caucus; Jamestown Club: Area 1 director; District Chair Service Committee<br/>                 Club Positions: Minneapolis St Paul: board member; Jamestown: President<br/>                 Other Activities: Editor, The Prairie Naturalist journal</p>  |
|   | <p><b>District Lt. Governor</b><br/>                 Name: <b>Penny Briese</b> Club: Jamestown<br/>                 Profession: Higher Education: Assistant Professor of Nursing, Simulation Lab Coordinator<br/>                 How long a Zontian: 7 years<br/>                 District/Area Positions: D7 Secretary, Area 1 Director<br/>                 Club Positions: Past President and Past VP, Board member, Chair of Golden Z and Z Club Committee, Faculty Advisor to Golden Z Club<br/>                 Other Activities: Board member, North Dakota Nurses Association; Nursing Students' Assoc of ND, Faculty Representative; International Nursing Association for Clinical Simulation and Learning Member; Member, American Nurses Association; Costume Mistress, University of Jamestown</p> |
|  | <p><b>District Treasurer</b><br/>                 Name: <b>Peggy Jensen</b> Club: Jefferson City<br/>                 Profession: Accountant, CPA<br/>                 How long a Zontian: 17 years<br/>                 District/Area Positions: District Treasurer (current), Secretary, Area 2 Director<br/>                 Club Positions: Board Member, Treasurer, Vice President, President<br/>                 Other Activities: Spending time with family, reading, volunteering at church</p>   |
|  | <p><b>Area 1 Director</b><br/>                 Name: <b>Nancy Pranke</b> Club: Jamestown<br/>                 How long a Zontian: 6 years<br/>                 Profession: Budget Analyst<br/>                 District/Area Positions:<br/>                 Club Positions: Director, Vice President, President<br/>                 Other Activities: Board Member for Safe Shelter for Domestic Violence, Member of Retiree Council for ND Army National Guard</p>  |

|   |  |
|---|--|
|    | <p><b>Area 2 Director</b><br/>                 Ruthi Sturdevant <span style="float: right;">Club: Jefferson City</span><br/>                 Profession: Retired; Professor Emeritus of Mathematics, Former Dean of the College of Arts and Sciences, Lincoln University<br/>                 How long a Zontian: 22 years<br/>                 District/Area Positions: Area 2 Director (current), Delegate to ZI Convention in San Antonio 2010<br/>                 Club Positions: Board Member; VP; President; Co-Chair for YRL; Chair of YRL Awards Committee; Mentor for Women of Achievement honorees<br/>                 Other Activities: Member of the Women’s Leadership Academy at Lincoln University; Host for Annual tea 2008-2016</p>   |
|    | <p><b>Area 3 Director</b><br/>                 Name: <b>Debra K. Kellerman</b> <span style="float: right;">Club: St. Cloud</span><br/>                 Profession: Full Professor, Post Secondary Education; Resort Owner<br/>                 How long a Zontian: 34 years<br/>                 District/Area Positions: Area 3 Director (current), Service Chair; Centennial Celebration Chair; Technology Committee<br/>                 Club Positions: Past President; Finance Committee Chair; Advocacy Committee; Christmas House/Shop Hop Fundraiser Chair; Membership Chair<br/>                 Other Activities: Past President/Chamber of Commerce- NW Angle and Islands</p>   |
|  | <p><b>Area 4 Director</b><br/>                 Name: <b>Marcia Charney</b> <span style="float: right;">Club: Johnson County, KS</span><br/>                 Profession: Attorney<br/>                 How long a Zontian: 24 years<br/>                 District/Area Positions: Area 4 Director (current)<br/>                 Club Positions: Director; President; Recording Secretary; Vice President; Chair: Scholarship Committee; VP Finance; Corresponding Secretary<br/>                 Other Activities: Board member, Northeast Community Center/Harmony Project; Commercial Real Estate Women; 100+ Women Who Care; State Line Service League; Managing Editor, American Bar Association Real Estate Books; Women’s Executive Club; Contributing Writer, MetroWire Media; United WE Ambassador</p> |
|  | <p><b>Nominating Committee</b><br/>                 Name: <b>Gayle Borchert</b> <span style="float: right;">Club: St. Cloud</span><br/>                 Profession: Attorney<br/>                 How long a Zontian: 13 years<br/>                 District/Area Positions: Current District 7 Club Creator Chair<br/>                 Former Area 3 Director, Lt. Governor, Governor<br/>                 Club Positions: Director/ Vice president and President<br/>                 Other Activities: Cabin activities, hunting, fishing and watching nieces’ softball games</p>   |

|   |  |
|---|--|
|    | <p><b>Nominating Committee</b><br/> Name: <b>Jackie Forck</b> Club: Jefferson City<br/> Profession: Public Accounting, CPA<br/> How long a Zontian: 15 years<br/> District/Area Positions: District Treasurer<br/> Club Positions: Board Member, Treasurer<br/> Other Activities: Organist for church and choir</p>  |
|    | <p><b>Nominating Committee</b><br/> Name: <b>Mary Reed</b> Club: Jamestown<br/> Profession: Education: Associate Professor<br/> How long a Zontian: 24 years<br/> District/Area Positions: Area Director, Secretary, Lt. Governor, Governor<br/> Club Positions: Director, Secretary, Vice President, President<br/> Other Activities: Stutsman County Human Rights Coalition member, P.E.O. International, Elder and Church Choir member</p>  |
|  | <p><b>Nominating Committee</b><br/> Name: <b>Pat Retterath</b> Club: Austin, MN<br/> Profession: Nurse Manager<br/> How long a Zontian: 14 years<br/> District/Area Positions: Area Director<br/> Club Positions: United Nations Chair, By-Law Chair, Newsletter Publisher<br/> Other Activities: Relay for Life Mower County, Relaxing in Retirement</p>  |
|  | <p><b>Nominating Committee</b><br/> Name: Linda Jacobsen Club: Kansas City 2<br/> Profession: Higher Ed/Past University Provost<br/> How long a Zontian: 27 years<br/> District/Area Positions: Area Director, Lt Governor, Governor, ZI PR Committee<br/> Club Positions: Vice President (Current KC2), President (St Charles)<br/> Other Activities: Literacy and educational access in developing nations; research, archaeology, gardening, travel, foreign languages and cultures</p> |

### Credentials Committee Report

|                                 | Session #1 | Session #2 | Session #3 | Session #4 |
|---------------------------------|------------|------------|------------|------------|
| Elected District Officers       |            |            |            |            |
| Registered Delegates            |            |            |            |            |
| Registered Proxies              |            |            |            |            |
| <b>Total Authorized to Vote</b> |            |            |            |            |

### Final Credentials Report

|                                   |  |
|-----------------------------------|--|
| Total number of clubs in District |  |
| Clubs represented by Delegates    |  |
| Clubs represented by Proxies      |  |
| Clubs not represented             |  |

### Attendance Report

|                              |  |
|------------------------------|--|
| District Board               |  |
| International Representative |  |
| Delegates and Alternates     |  |
| Other Registered Zontians    |  |
| Registered Guests            |  |
| <b>Total Registered</b>      |  |

## Election Results

(Number of Votes)

### Governor

Jane Austin \_\_\_\_\_

### Lt. Governor

Penny Briese \_\_\_\_\_

### Treasurer

Peggy Jensen \_\_\_\_\_

### Area 1 Director

Nancy Pranke \_\_\_\_\_

### Area 2 Director

Ruthi Sturdevant \_\_\_\_\_

### Area 3 Director

Deb Kellerman \_\_\_\_\_

### Area 4 Director

Marcia Charney \_\_\_\_\_

### Nominating Committee

Gayle Borchert \_\_\_\_\_

Jackie Forck \_\_\_\_\_

Mary Reed \_\_\_\_\_

Pat Retterath \_\_\_\_\_

Linda Jacobson \_\_\_\_\_

## RULES OF PROCEDURE with PROPOSED CHANGES

District 7 Conference 2023

**Note:** Proposed changes align District Rules of Procedure with Zonta International standards and changes adopted by delegates at the Zonta International Convention in Hamburg in 2022. Changes to be adopted via unanimous consent per Guidelines for Election and Voting Methods.

District 7 of Zonta International shall be established and governed in accord with Article XIII of the Zonta International Bylaws to the extent consistent with Zonta International Rules ~~and of~~ Procedures and the policies adopted by the Zonta International Board.

Unless inconsistent with the bylaws, the rules of procedure or policies adopted by Zonta International, the following Rules will constitute standard operating procedure for District 7.

1. The Governor, Lieutenant Governor, Treasurer, and appointed Secretary shall constitute the Executive Committee.
2. The Area Directors are also District Officers and are members of the District Board. The immediate past district governor shall serve as an ex-officio member of the board with no voting rights.
3. Area Meetings shall be held each year and shall rotate on a regular basis.
4. The Governor shall appoint a District Historian/Archivist whose charge shall be to keep the history of Zonta International District 7 updated and factual including final financial statements.
5. District Officers will assume their term immediately following International Convention.
6. The Governor's Pin is the property of District 7 and will be passed on to each incoming District Governor.
7. All officers are to be elected at the fall conference immediately prior to the convention.
8. The district board shall meet at least three (3) times each year. Meetings may be conducted by electronic means provided that participants have the opportunity for simultaneous communication ~~via teleconference or in person.~~ Other meetings may be held as deemed necessary by the executive committee.
9. District dues and fees shall be determined by two-thirds (2/3) vote of the voting members at a district conference. On 1 June of each year each club shall pay to Zonta International District 7 per capita dues based upon the number of members in the club as of 1 June. The district may wish to provide that members who join in the second six months of the fiscal year pay one-half the district dues for that year.
10. The district treasurer shall use fund accounting to keep the general operating funds and the conference funds. The treasurer shall use money market checking, savings accounts, certificates of deposits, or other appropriate money management techniques to maximize earnings on district funds.

11. The district board shall take action annually to determine the use and disposition of interest earned from district monies, even if the decision is to allow the interest to accrue in respective funds.

12. The Dorothea Radusch fund shall be used as a tool to aid in membership development. An amount not exceeding \$250.00 per year shall be allocated for International, District, and Local membership dues for one year for district JMK or WIT winners. The District Membership Chair shall supervise distribution.

13. The governor shall approve the expenses of other district board members and district committee members. The Governor's expenses as outlined in the District budget shall be approved by the treasurer. Any expenses outside those in the district budget shall be approved by the District Board.

14. Expenses to be paid from district [general operating](#) funds are defined in the Zonta International District ~~7~~ Reimbursement Guidelines. The Reimbursement Guidelines may be amended by a two-thirds (2/3) vote of the district board.

15. As a voting member of the delegation at Zonta International Convention, the Governor's expenses, net of any International reimbursement, shall be reimbursed by the District for the following items (not to exceed the amount approved in the District Budget):

- a. The most reasonable airfare or mileage (round trip) as set in the District ~~7~~ Reimbursement Guidelines
- b. Standard room rate, double occupancy, beginning the night before the first date of registration through the night of the official closing banquet or session
- c. Registration fee
- d. Events where the presence of the Governor will be noted (i.e. Awards Presentation Breakfast)
- e. Meals and other related expenses not covered above, not to exceed budget

16. As a non-voting attendee, the Lieutenant Governor's expenses, net of any Zonta International reimbursements, shall include the same expenses and policies allowed for the Governor as stated in Standing Rule #~~153~~ (not to exceed the amount approved in the District Budget).

17. The district shall hold one (1) district conference in the odd year of the biennium and retain the option to hold a seminar in the even year.

18. The biennial district budget shall be presented for approval at the conference immediately preceding the biennium in which the budget is to become effective.

18-19. The district financial records shall be (audited/reviewed/compiled) by either certified/chartered public accountants or a qualified individual independent of the district board.

19-20. A registration fee should be charged to each individual member who attends the Conference. Insofar as financially feasible, the registration fee should be set only as high as to recover the cost of items that benefit only the individual who attends and do not benefit the club she/he represents. Such items include meals, favors, and entertainment.

21. All previously adopted district resolutions automatically expire at the end of each district conference. If a subject is to be continued, it must be reaffirmed or newly adopted at each conference.

20-22. District conference motion cards and election ballots shall be retained by the secretary for at least three (3) months, or until the minutes of the conference have been approved, whichever is longer.

21-23. The district secretary, with the approval of the district governor, shall prepare a summary of proceedings of the district conference which shall be sent to each club president and to the district board members within sixty (60) days following the conference. Minutes of the proceedings will be prepared by the district secretary and approved by the district board at the next District 7 Board Meeting. After approval, a copy will be available for use by clubs or other appropriate interested parties.

22-24. The governor ~~shall~~ may appoint a parliamentarian to serve at conference and as needed during the biennium. The parliamentarian shall participate in district board meetings as an adviser to the board.

23-25. The conference chairperson shall provide the district treasurer with the financial statement for the conference and all fiduciary data relating to the conference within ninety (90) days following the conference. THE DISTRICT SHALL PAY ANY DEFICIT ENCOUNTERED AT THE DISTRICT CONFERENCE. OR SEMINAR.

## 26. Nominating Committee.

- a. The Nominating shall be elected at District Conference and shall fulfill their duties as outlined in the Zonta International District Manual, Section 3, District Committees.
- b. The chair of the district nominating committee shall request, prior to <month> of each odd- numbered year (or even-numbered year, for those districts whose election-year conference is held early in the odd-numbered year), suggestions from each club for nominees for each position to be filled by election at the succeeding district conference. Personal data forms, including consent to serve if elected, shall be submitted for each name that is suggested. The deadline for suggestions from clubs shall be < month>
- c. The committee shall screen the suggested nominees based on the recorded prerequisites and on the committee's own knowledge and judgment. The nominating committee shall prepare a slate of one or more candidates for each district office that is to be filled at that election and of five nominees for the district nominating committee. No name shall be listed without the member's consent to serve, if elected. No



member of the nominating committee shall be eligible for nomination at the district level of Zonta International while serving on the committee.

- d. At least sixty (60) days before the conference at which the election is to be held, the nominating committee shall send its report to each district officer and to each club in the district.
- e. At the conference, additional nominations may be made from the floor immediately after the report of the nominating committee, provided the consent of the nominee has been obtained.

#### 24.27. CAMPAIGNING POLICY

- b. No campaigning of any sort, other than the wearing of the official candidate's ribbon at conference, shall be allowed.
- c. ALLOWED ACTIVITIES:
  - 1. Following issuance of the official slate by the district Nominating Committee, Zontians attending Zonta functions may be introduced as candidates. At no time may either the candidate or any other Zontian publicly request votes for the candidate.
  - 2. Candidates may attend any Zonta function. At the request of the presiding officer, the candidate may participate as a speaker or presenter.
  - 3. Only ORAL endorsements, based on personal knowledge and experience, may be made by other Zontians.
- d. PROHIBITED ACTIVITIES:
  - 1. Speeches requesting votes will not be allowed, except during an official candidate's speech made as part of the business session at the conference.
  - 2. No current or past officer or director of Zonta International, or current or past officer of the district, shall seek to influence members to vote for or against a particular candidate.
  - 3. No gifts, trinkets, buttons, or other promotional material shall be distributed on behalf of any candidate for any campaign purposes either before or during the conference.

25.28. Standing Committees. There shall be at least the following committees: nominating, membership, service, advocacy, bylaws and resolutions. The governor shall appoint the chair ~~person~~ and such other members of ~~all standing such and special~~ committees as the governor deems appropriate, except the Nominating Committee.

e. Membership Committee shall promote organization of new clubs, membership recruitment and retention in existing clubs, and programs developed by the Zonta International Membership Committee.

f. Service Committee shall coordinate, at the district level, activities to implement programs authorized by the international convention. promote awareness of Zonta International service programs, including the Amelia Earhart Fellowship Awards, Z Clubs and Golden Z Clubs, and the Zonta International service projects;

g. programs and projects funded by the Zonta International Foundation; The committee shall also promote awareness of club's local service projects undertaken by clubs in the district ~~and elsewhere~~; and policies developed by the Zonta International Service Committee Board.

h. Advocacy Committee shall coordinate, at the district level, activities to implement ~~promote~~ legislative awareness, advocacy, and equal rights, ~~following guidelines established by the~~ in accordance with policies adopted by the Zonta International ~~Advocacy Committee Board~~.

i. Bylaws and Resolutions Committee shall (a) review, and, as necessary, suggest revisions to district bylaws and propose updates to the District ~~these~~ Rules of Procedure each biennium to ensure they do not conflict with the Bylaws of Zonta International; (b) investigate complaints made against officers of the district, members of the district nominating committee or against a club, following the procedures specified in the Bylaws of Zonta International and the Suspension, Expulsion and Termination Policy on the international website and (c) inform clubs of changes in Zonta International Bylaws and Rules of Procedure.

~~26-29.~~ Program Special Committees. There may be such special committees as the governor shall authorize to achieve biennial goals, such as ~~shall be optional and shall include~~ UN, Public Relations and Communication, Finance, Amelia Earhart, Jane Klausman, Young Women in Public Affairs, Z Clubs and Golden Z Clubs. Duties shall be as outlined in the Zonta International District Manual.

30. Foundation Ambassador. The governor shall appoint one or more district foundation ambassador(s).

~~27-31.~~ Provided funds are available, the district budget may allocate funds for the use of committees. Committee chairpersons shall apply to the governor for funds to carry out the work of their committees, and shall submit expense vouchers for reimbursement and/or requests for advances to the governor for approval.

~~28-32.~~ Outgoing district officers and committee chairpersons shall deliver to their successors all properties belonging to their respective official positions within thirty (30) days after their successors have been installed. The outgoing treasurer shall begin transferring responsibilities to the incoming treasurer by June 1 of the first year of the incoming treasurer's term and must complete the transfer within forty-five (45) days after the end of the treasurer's term.

~~29-33.~~ Clubs shall submit the names of their officers (with addresses, phone numbers, emails, and fax numbers) to the governor within thirty (30) days of election of club officers. Clubs shall submit the names of their chairpersons (with addresses) to the governor by 1 July. The governor shall distribute the information to the district board and district chairpersons.

~~30-34.~~ These Rules of Procedure and the district bylaws may be amended by a two-thirds (2/3) vote of the Conference voting members, provided that the proposed amendment has been sent to the president of each club within the district at least 60 days before the conference.

~~31-35.~~ The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern Zonta International District 7 in cases in which they are not consistent with the bylaws of Zonta International or with these Rules of Procedure.

*(Adopted 11 October 2003)*

*(Revised 1 October 2005)*

*(Revised 19 September 2009)*

*(Revised 18 September 2011)*

*(Revised 16 September 2017)*

**(Revised 15 September 2019)**

**SCHEDULE OF DISTRICT 7 FEES**

*(APPROVED 19 SEPTEMBER 2015)*

DISTRICT DUES \$26.50 PER CAPITA

DISTRICT CONFERENCE ASSESSMENT \$3.50 PE

CAPITA TOTAL: \$30.00 PER CAPITA

## Proposed District Bylaws

### District 7 Conference 2023

**Note:** Zonta International recommends all districts have bylaws. The proposed bylaws have been provided by Zonta International and include changes adopted by delegates at Zonta International Convention in Hamburg in 2022 and reconciled with District Rules of Procedure.

#### Article I Name

The name of this organization shall be the Zonta International District 7, hereinafter known as “the District”. The District is an affiliate of Zonta International and shall be governed in accordance with the Zonta International Bylaws, the Zonta International Rules of Procedure, the policies adopted by the Zonta International board, these Bylaws and the District’s Rules of Procedure and policies.

#### Article II Areas

The district board shall establish areas and outline their boundaries. Area boundaries may be modified with approval of the majority of the clubs affected.

#### Article III Members

SECTION 1. **Members.** Each club and each e-club within the established boundaries of the district shall be a member of the district.

SECTION 2. **Voting Rights of Clubs.** The voting members of the district conference or an assigned business meeting under Article XII may:

- (a) Approve district dues, rules of procedure and resolutions;
- (b) Elect district officers;
- (c) Elect the area director for the area in which the club is assigned; and
- (d) Validate area boundaries for the area in which the club is assigned as proposed by the district board.

## Article IV Purpose

The purposes of the District are:

- (a) To function as an affiliate of Zonta International in the attainment of the Objects of the organization as stated in the Zonta International Bylaws.
- (b) To promote the programs of Zonta International within the district.
- (c) To inspire and assist clubs to implement the goals and programs of Zonta International.
- (d) To serve as a link between the clubs in the district and the Zonta International Board and committees.

## Article V District Officers

SECTION 1. **Officers.** The officers of the district shall be a governor, a lieutenant governor, an area director from each area, a treasurer. The governor shall appoint a secretary, who shall be an officer and a member of the board without a vote.

SECTION 2. **Prerequisites.** Each elected district officer shall be a member of a club and shall have served at least two years in an elected club office and/or have been a district committee chair. The governor, lieutenant governor, area directors and vice area directors (if applicable) shall have served at least one year as club president. An elected officer shall hold no other elective position at district level.

SECTION 3. **Elections.**

- (a) **Governor, Lieutenant Governor and Treasurer.** The governor, lieutenant governor and treasurer shall be elected at the assigned district business meeting in the odd year by ballot vote of voting members present and voting.
- (b) **Area Directors and Vice Area Directors.** Area directors and vice area directors shall be elected by ballot vote of the delegates from the clubs in that area present and voting at the assigned district business meeting immediately in the odd year.

SECTION 4. **Term of Office.** Officers and vice area directors shall take office at the close of convention or, in case that no convention is held, 15 days after the announcement of the international election results. The term of office is two years or until a successor takes office. No member who has served previously as an elected officer is eligible to serve in the same office again except that the treasurer and area directors are eligible to be selected to a second term which may be either consecutive or not. An officer who has served more than half a term is considered to have served a full term in that office. The term of office of the secretary shall coincide with the term of the governor who made the appointment.

## Article VI District Board

SECTION 1. **How Constituted.** Voting members of the district board are the governor, lieutenant governor, area directors and treasurer. The appointed district secretary shall attend as a non-voting member of the board. The governor may appoint a parliamentarian to serve at the conference and during the biennium.

SECTION 2. **Duties.** Subject to the general supervision of the Zonta International Board and its officers and directors, the district board shall have general supervision over clubs and administration of the district. It shall make decisions upon those matters requiring action between meetings of the district conference, provided that none of its acts shall conflict with action taken by the conference. It shall perform such duties as are prescribed by these bylaws, the District Rules of Procedure and the Zonta International Bylaws and Rules of Procedure. The Zonta District Manual shall serve as a guideline for district operation.

SECTION 3. **Meetings.** The district board shall meet at least two times a year.

SECTION 4. **Quorum.** A majority of the elected members of the district board shall constitute a quorum.

SECTION 5. **Vote.** A majority vote of the elected board members shall be required for action, unless a greater vote is otherwise required.

SECTION 6. **Mail/Telecommunication Voting.** The district board may transact business by mail or through the use of a conference telephone or other communication equipment through which participants can hear each other. Action by mail, including electronic mail, requires a unanimous vote of the entire board.

SECTION 7. **Removal.**

(a) Elected district officers may be removed by the district board for cause upon grounds permitted for removal in the Bylaws of Zonta International.

(b) A complaint in writing against an officer for such behavior may be made to the district board, which shall refer the complaint to the district Bylaws and Resolutions Committee for investigation. The procedure shall be as specified in a policy.

## Article VII Duties of Officers

SECTION 1. **Governor.** The governor shall perform the following duties:

- (a) The governor shall preside at district board meetings and shall attend area meetings.
- (b) The governor shall supervise the preparation of the district budget and shall authorize expenses in accordance with the approved budget.
- (c) The governor shall appoint committees, each with a chair and such other members as the governor deems appropriate. The governor may make other appointments as appropriate to implement the programs of Zonta International.
- (d) The governor shall supervise the formation of new clubs.
- (e) The governor shall work with the district board, conference committee and host club in planning the district conference program, issue the Call to Conference at least 60 days before the conference and preside at the district meeting.
- (f) The governor shall keep the Zonta International President, headquarters office, lieutenant governor and clubs informed about district matters.

SECTION 2. **Lieutenant Governor.** The lieutenant governor shall perform such duties as assigned by the governor.

- (a) In the absence or inability of the governor to perform the official duties within the district, the lieutenant governor shall perform such duties of the governor.
- (b) The lieutenant governor shall be chairman of the district Membership Committee and actively encourage formation of new clubs and recruitment and retention of members in existing clubs.

SECTION 3. **Area Directors.** Each area director shall act as liaison between the clubs and the district board, attend district conferences, plan and attend area meetings, and visit clubs.

SECTION 4. **Treasurer.** The treasurer shall be responsible for the funds of the district and shall administer them in accordance with the approved district budget. At all times, the treasurer's books shall be open to inspection by the district board and by any auditors named by the district board.

- (a) The treasurer shall make reports to the district board and to the conference. The treasurer shall prepare a biennial district budget, under the supervision of the governor, to be reviewed by the district board and presented at the business meeting for approval.
- (b) No later than 45 days after the term of office ends, the treasurer shall transfer all records to the successor.

SECTION 5. **Secretary.** The secretary shall maintain records of the district.

(a) Within 60 days after each conference, the secretary shall send a conference report to district clubs and to Zonta International headquarters signed by the governor and the secretary.

(b) If proposals to amend the Zonta International Bylaws are adopted by a conference, the secretary shall send such adopted proposals to the Zonta International Bylaws and Resolutions Committee within 30 days after conference.

SECTION 6. **Vice Area Directors.** A vice area director shall assist the area director in the performance of area duties. The vice area director shall meet the same qualifications as the area directors. In the absence or inability of the area director to serve, the vice area director shall perform the duties of the area director and shall be entitled to a vote on the district board or at a business meeting.

### Article VIII Vacancies

SECTION 1. **Governor.** In case of vacancy in the office of governor, the lieutenant governor shall become governor.

SECTION 2. **Lieutenant Governor.** In case of vacancy in the office of lieutenant governor, (i) the office may remain vacant until filled by election at the next district business meeting; (ii) the vacancy may be filled by mail ballot, provided the candidate receives a majority vote of district voting members; or (iii) by appointment of the district board.

SECTION 3. **Area Director.** A vacancy in the office of area director shall be filled from the same area by appointment of the district board.

SECTION 4. **Treasurer.** A vacancy in the office of treasurer shall be filled by appointment of the district board.

SECTION 5. **Secretary.** A vacancy in the office of secretary shall be filled by appointment of the governor.

### Article IX Nominating Committee

SECTION 1. **How constituted.** At the business meeting at which district officers are elected, a district Nominating Committee of three members shall be elected by plurality vote. No member of the committee shall be eligible for nomination at the district level of Zonta International while serving on the committee.

SECTION 2. **Prerequisites.** Each member of the Nominating Committee shall be a classified member of a club as defined by the Bylaws of Zonta International, shall have served at least two years in an elected club office and have served in an elected or appointed capacity at the district level.



SECTION 3. **Term.** The term of the members of the district Nominating Committee shall be two years, beginning at the close of the convention.

SECTION 4. **Vacancies.** In case of a vacancy on the district Nominating Committee or the inability of a member to serve, nominees not elected shall be selected to fill the vacancy in the descending order of the number of votes received for election.

SECTION 5. **Duties.**

(a) **Duties to the District.**

- (1) Provide the official slate and qualifications of each candidate for publication at least sixty (60) days before the district business meeting.
- (2) Nominate one or more qualified candidates for each office to be filled at the next election of the district officers.
- (3) Nominate at least five candidates for the district Nominating Committee.
- (4) Report the nominations at the business meeting. Additional nominations may be made from the floor provided the nominee is qualified.
- (5) No member shall be proposed without that member's consent to serve if elected.

(b) **Duties to Zonta International.** The district Nominating Committee shall work with the Zonta International Nominating Committee to recruit qualified Zontians for Zonta International officers, directors and Nominating Committee.

SECTION 6. **Removal.** Members of the district Nominating Committee may be removed by the district board for failure to perform the duties of the position or acting in such a way as to injure the good name of Zonta or hamper its work. The procedure shall be as specified in Article VI SECTION 7.

## **Article X Dues**

SECTION 1. **District Dues.** District dues shall be determined by two-thirds (2/3) vote of the voting members present and voting at the business meeting.

SECTION 2. **Area Dues.** A business meeting may authorize areas in the district to collect per capita area dues. Area dues shall be determined by a two-thirds (2/3) vote of the voting members at an area meeting

## **Article XI Financial Biennium and Oversight**

SECTION 1. **Fiscal Year.** The fiscal year of the district shall correspond to the fiscal year of Zonta International and shall be from 1 June through 31 May, inclusive.

**SECTION 2. Examination of Records.** The district's financial records shall be examined (audited, reviewed or compiled) by certified/chartered public accountants or by a qualified individual independent of the district board. For purposes of the examination, the books shall be closed at the end of the biennium.

**SECTION 3. Conference.** The examined financial statements and report shall be presented at the district business meeting.

## **Article XII Business Meetings and Voting**

### **SECTION 1. Business Meeting and Voting.**

(1) District business including voting may be conducted and action may be taken (i) at a meeting in-person, (ii) through the use of mail or electronic ballot, or (iii) at a meeting through conference telephone or inactive technology, including but not limited to electronic transmission, internet usage, or remote communication, by means of which all persons participating in the meeting can simultaneously hear and communicate with each other. Participation in such meeting shall constitute attendance and in-person presence at the meeting of each person so participating.

(2) The district board shall in each case determine the means of meeting and voting based on the best interested of the district.

**SECTION 2. Quorum.** A majority of the voting members registered at district conference and participating in a business meeting shall constitute a quorum. If a vote is taken by mail or electronic ballot, a majority of members eligible to vote shall constitute a quorum.

**SECTION 3. Voting Members.** Voting members at the district level shall be governor, lieutenant governor, area directors, treasurer and the delegates of each club in good standing.

(1) **Clubs.** Each club shall be entitled to one delegate and alternative.

i. If, as of the date specified by the district for the payment of district dues, the membership of any club exceeds 30 members, the club shall be entitled to a second delegate and alternative.

ii. If the membership exceeds 60 members, the club shall be entitled to a third delegate and alternate.

iii. A delegate may carry the total votes to which the club is entitled.

iv. A member of the district board shall not be a club delegate or alternate.

(2) **Proxies.** Any club may be represented by proxy.

i. A club choosing to be represented by proxy shall be entitled to its total votes by proxy.

ii. A club may carry the proxy votes from two other clubs except that the total votes carried by one club may not exceed five.

iii. A club with a delegate who must leave an in-person voting event due to an emergency may give a proxy to a delegate of another club.

iv. No club may be represented by proxy at more than two consecutive voting events, i.e. conferences, mail or electronic ballots.

**SECTION 4. Election.** Election shall be by ballot vote. A majority vote of the conference voting members shall elect the district governor, lieutenant governor and treasurer. Area directors and vice area directors shall be elected by a majority vote of the delegates from the clubs in that area present and voting. In the event that no candidate receives a majority of the votes cast for any office, only the two candidates receiving the largest number of votes shall remain on the second ballot. The district Nominating Committee shall be elected by plurality vote.

**SECTION 5. District Conference.** Each district shall hold at least one district conference per biennium on dates approved by the Zonta International president.

**(1) Purpose.** The district conference shall be for the purpose of promoting the Objects and programs of Zonta International and to conduct the business of the district.

**(2) Authority.** The conference shall have the power to act upon recommendations for resolutions and to submit these to the Zonta International.

**(3) Call to Conference.** Notice of proposed changes affecting the district or Zonta International shall be sent to the president of each club within the district at least 60 days before the conference. No act of the conference may conflict with these bylaws or with action taken by Zonta International.

**(4) Mail Ballot.** In the event club action is required between district conferences, the district board shall submit to each club for vote by mail any question that may require action by the clubs in the district. Each club shall be entitled to vote in accordance with the procedure in Article XIV Section 11 (c). To take action, an affirmative majority of the voting members voting shall be required, provided that more than fifty (50) percent of the district clubs respond within forty-five (45) days.

### **Article XIII Area Meetings**

Each area shall hold at least one meeting or workshop annually to promote the objects and programs of Zonta International.

### **Article XIV Rules of Procedure**

District Rules of procedure shall conform to the Bylaws and Rules of Procedure of Zonta International. Rules of procedure shall be adopted or amended by a two-thirds (2/3) vote of the district conference voting members present and voting, provided that notice of such proposed rules of procedure or amendments thereto shall be sent to the president of each club within the district at least 60 days before the conference. Rules of procedure may be adopted or amended by a mail ballot. In that case, to take action, a two-thirds (2/3) vote of the voting members shall be required, provided more than 50% of the district clubs respond within 45 days.

**Article XV  
Parliamentary Authority**

The rules contained in *Robert's Rules of Order Newly Revised* shall govern this district in all cases in which they are not inconsistent with the district bylaws or rules of procedure or Zonta International Bylaws, Rules of Procedure, or policies.

**Article XVI  
Amendment to the Bylaws**

**SECTION 1. Conformance to Zonta International Bylaws.** These bylaws shall conform to the Zonta International Bylaws in all essential matters affecting districts. Any amendment to the Zonta International Bylaws affecting districts shall be reflected in these bylaws immediately after the convention at which it is adopted.

**SECTION 2. Amendment.** These bylaws may be amended by a two-thirds (2/3) vote of the conference voting members present and voting at any conference, provided that

- (a) **Notice to Members.** The district board shall provide notice of the proposed amendments a minimum of forty-five days prior to the intended vote.
- (b) **Opportunity for Response.** The club may submit written responses on the proposed amendments to the district secretary a minimum of ten days prior to the intended vote.

**CERTIFICATE OF ADOPTION OF BYLAWS**

The undersigned hereby certifies that the above Zonta International District 7 Bylaws were duly adopted by at least two-thirds of the voting members of District 7 on September \_\_\_\_, 2023 and now constitute the Zonta International District 7 Bylaws.

DATED: \_\_\_\_\_.

\_\_\_\_\_  
Governor

\_\_\_\_\_  
Secretary

## Proposed Resolution for ZI Convention 2024

Proposal: That ZI change the name of the Young Women in Public Affairs award to Young Women in Civic Leadership.

Rational: The terminology of 'public affairs' is confusing, does not attract the interest of young women to apply, and applicants may incorrectly assume they do not qualify. Additionally, the change is in keeping with similar efforts to ensure terminology used in Zonta materials is easily translated and meaningful in a broad range of languages.

## Proposed Change to Rules of Procedure

Original:

12. The Dorothea Radusch fund shall be used as a tool to aid in membership development. An amount not to exceed \$250 per year shall be allocated for International, District and Local Membership dues for District JMK or WIT winners. The District Membership Chair shall supervise the distribution.

Revised:

12. The Dorothea Radusch fund shall be used as a tool to support the creation of new clubs in the District, with the amount not exceeding \$750.00 per year. The District Membership Chair shall supervise distribution.

## **GUIDELINES FOR ELECTION AND VOTING METHODS**

District 7 Conference 2023

### **VOTING MEMBERS**

The voting members of the district conference are the governor, lieutenant governor, area directors, treasurer, and delegates from each club in good standing.

'Good standing' eligibility will be based on the club's position and membership as of July 15, 2023.

Voting members must respect confidentiality and may not advise each other how to vote or announce how they have voted until after the voting period has ended.

### **CREDENTIALING**

The Credentials Committee supervises the registration of voters. The delegate registration period has been opened and will close on August 8, 2023, but may be extended based on the recommendation of the committee.

The Credentials Committee will conduct an in-person training session on Friday, September 8 and provide informational materials.

Prior to the opening of the conference, the Credentials Committee shall report the number of voting members registered. This will establish the quorum (see below).

Once the election and voting period is open, the Credentials Committee will offer voter support including changes from delegates to alternates.

### **NOMINATING**

The Nomination Committee maintains direct communications with all candidates.

The Nomination Committee will inform candidates of guidelines related to written bios and, if possible, method of recording speeches and requirements, and technical assistance.

A voting member nominating a candidate from the floor for an elected position must do so in writing to the Nomination Committee by August 8, 2023. Once validated, the candidate's name will be inserted after the candidates who were named to the slate.

### **QUORUM AND RULES**

A majority of the voting members registered shall constitute a quorum. For example, if 60 voting members are registered at least 31 voting members must cast a ballot for the vote to be considered valid.

Voting members who cast a ballot will be considered 'present and voting'. This number will be used to determine majority or two-thirds for passage.

A majority vote shall be necessary for election of the district board members. If no candidate receives a majority of the votes cast, the balloting for the office shall continue. Only the two candidates receiving the largest number of votes shall remain on the second ballot.

A two-thirds vote shall be necessary for a proposed amendment to pass for the district bylaws and rules of procedure.

A majority vote shall be necessary for a district resolution to be adopted and it shall remain in effect for the biennium proposed.

A majority vote shall be necessary for submitting a proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business. (See Zonta International Bylaws Article XIX, SECTION 2.)

The members of the district Bylaws and Resolutions Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The district governor must submit any district approved proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business to the Zonta International Bylaws and Resolution Committee within 30 days of the conclusion of the district conference.

## ELECTIONS VOTING

Election voting will take place during the District Conference.

The official language of the platform shall be English.

The Elections Committee supervises the setup of the elections and voting method. Delegate orientation and training will be offered on Friday, September 8 from 5:00 to 5:30 pm.

The voting period will open on Saturday, September 9, 2023, from 8:30 -9:00 am.

The members of the Elections Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The results of the election will be disclosed at the live District Conference and published on the district website.

**DISTRICT BUSINESS**

To increase efficiency, the district business will be managed by 1) a call for unanimous consent or 2) by a vote of all delegates. The following chart indicates how the district will approach these items.

| Adopt/accept by unanimous consent  | Vote of all delegates  |
|--|--|
| <ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Credentials report</li> <li>• Adoption of the conference rules</li> <li>• Adoption of the agenda for the conference</li> <li>• Committee reports</li> <li>• Approve the financial review of the district statements and reports</li> <li>• Approval of minutes from the 66th District Virtual Conference, September 17-19, 2021</li> </ul> | <ul style="list-style-type: none"> <li>• Adopt the district budget</li> <li>• Vote on change in district dues</li> <li>• Bylaws amendments, amendments to rules of procedure, resolutions for consideration by the Zonta International convention</li> <li>• Vote on any changes to the district bylaws and/or rules of procedure</li> <li>• Vote on any resolutions for the district</li> <li>• Implementation of any Zonta International action</li> </ul> |

**Unanimous consent**

As the presiding officer, the governor will introduce items and call for adoption by unanimous consent. Delegates do not need to respond if they agree.

If any individual opposes adoption by unanimous consent and wishes to discuss an item and have an official recorded vote, then they say 'no'. At that time, the item must be introduced, moved, debated, and have a recorded vote.

**Vote**

An item for vote would follow standard procedures of Parliamentary procedure. The item must be introduced, moved, debated, and have a recorded vote.

In advance of the conference, the district will assign movers and seconders for all known motions.

All motions will be pre-drafted in written form so that they can be seen on the shared computer screen and easily accessible for potential amendments.

During voting, all microphones must remain muted unless a designated speaker has been given the floor.

The presiding officer will follow the adopted standing rules for the conference, including the management of time permitted for debate. An assigned timekeeper will monitor speakers and notify when time is up.

During debate, delegates may use the raise their hand to be recognized as 'in line' to speak.



When debate has concluded it is time for the vote. Delegates will cast votes by a show of hands/voting cards.

The teller will record the vote and announce the result before the presiding officer may move to the next item.

#### PRIVACY: RECORDINGS AND PHOTOGRAPHY

When conducting meetings, the privacy, safety, and well-being of participants should always be protected. Business meetings/sessions should never be recorded.

- The potential of a recording could inhibit debate.
- Recordings could be taken out of context.
- Recordings could be improperly edited.
- Recordings could be distributed beyond an intended audience.
- Individuals who were not active meeting participants should only receive minutes of the meeting indicating the decisions made.

Additionally, participation also does not automatically equate to permission to take photographs. If photographs are taken, an announcement should be made at the event prior to the photographs being taken.

**Zonta International District 7**  
**2020-2022**  
**Treasurer's Report - 12 Months Ended May 31, 2021 and 2022**

|  | June 1, 2020 - May 31, 2021 |                    | June 1, 2021 - May 31, 2022 |                    | 2020-2022          |                    |             |         |
|--|-----------------------------|--------------------|-----------------------------|--------------------|--------------------|--------------------|-------------|---------|
|  | Proposed                    | Actual             | Proposed                    | Actual             | Proposed:          | Actual:            | Used        |         |
| <b>INCOME:</b>                               |                             |                    |                             |                    |                    |                    |             |         |
| Members                                      |                             | May 31, 2021       |                             | May 31, 2022       |                    |                    |             |         |
| 400  | \$26.50                     | \$10,600.00        | \$9,964.00                  | \$10,600.00        | \$8,930.50         | \$21,200.00        | \$18,894.50 | 89.13%  |
| Conference Fund                              |                             |                    |                             |                    |                    |                    |             |         |
| 400  | \$3.50                      | 1,400.00           | 1,316.00                    | 1,400.00           | 1,179.50           | 2,800.00           | 2,495.50    | 89.13%  |
| Conference Fund - Sponsor                    | -                           | -                  | -                           | -                  | 1,375.00           | -                  | 1,375.00    |         |
| Conf Registrations                           | -                           | -                  | -                           | -                  | 1,680.00           | -                  | 1,680.00    |         |
| Seminar Profit/Return Conf Seed Money        | -                           | -                  | -                           | 500.00             | -                  | 500.00             | -           |         |
| D7 Shirt Sales                               | -                           | -                  | -                           | -                  | 75.00              | -                  | 75.00       |         |
| Interest Income                              | 90.00                       | 59.88              | 90.00                       | 90.00              | 60.76              | 180.00             | 120.64      | 151.93% |
| ZFFW Collected at Conference                 | -                           | 705.00             | -                           | -                  | 5,260.00           | -                  | 5,965.00    |         |
| ZFFW Basket Fund                             | -                           | -                  | -                           | -                  | 3,340.00           | -                  | 3,340.00    |         |
| <b>TOTAL INCOME</b>                          | <b>\$12,090.00</b>          | <b>\$12,044.88</b> | <b>\$12,590.00</b>          | <b>\$21,900.76</b> | <b>\$24,680.00</b> | <b>\$33,945.64</b> |             |         |
| <b>EXPENSES:</b>                             |                             |                    |                             |                    |                    |                    |             |         |
| Governor (General)                           | \$1,400.00                  | \$0.00             | \$1,400.00                  | \$0.00             | \$2,800.00         | \$0.00             | 0.00%       |         |
| Lt. Governor (General)                       | 200.00                      | -                  | 200.00                      | -                  | 400.00             | -                  | 0.00%       |         |
| International Convention (Chicago)           |                             |                    |                             |                    |                    |                    |             |         |
| Governor                                     | 2,000.00                    | -                  | -                           | -                  | 2,000.00           | -                  | 0.00%       |         |
| Lt. Governor                                 | 2,000.00                    | -                  | -                           | -                  | 2,000.00           | -                  | 0.00%       |         |
| Area Directors                               | 500.00                      | -                  | 500.00                      | 134.65             | 1,000.00           | 134.65             | 13.47%      |         |
| Website Hosting                              | 310.00                      | 341.63             | 30.00                       | 17.99              | 340.00             | 359.62             | 105.77%     |         |
| Virtual Platform                             | 200.00                      | 161.15             | 200.00                      | 161.15             | 400.00             | 322.30             | 80.58%      |         |
| Annual Financial Compilation                 | 150.00                      | 200.00             | 150.00                      | 200.00             | 300.00             | 400.00             | 133.33%     |         |
| Theft Insurance (renewed 9-12-18 for 3 yrs)  | -                           | -                  | 400.00                      | 385.00             | 400.00             | 385.00             | 96.25%      |         |
| Conference Expenses                          | -                           | -                  | -                           | 238.95             | -                  | 238.95             |             |         |
| Membership Development                       |                             |                    |                             | 300.00             |                    | 300.00             |             |         |
| Seminar/Conference Seed Money                | -                           | -                  | 500.00                      | -                  | 500.00             | -                  | 0.00%       |         |
| Spring District Board Meeting                | 4,000.00                    | -                  | 4,000.00                    | 6,637.40           | 8,000.00           | 6,637.40           | 82.97%      |         |
| Fall District Board Meeting                  | -                           | -                  | 6,500.00                    | -                  | 6,500.00           | -                  | 0.00%       |         |
| ZFFW Collected - Area Meeting                | -                           | 705.00             | -                           | 1,105.00           | -                  | 1,810.00           |             |         |
| ZFFW Collected - Conference                  | -                           | -                  | -                           | 7,495.00           | -                  | 7,495.00           |             |         |
| USA Caucus Billboard                         | -                           | 250.00             | -                           | -                  | -                  | 250.00             |             |         |
| Membership Dues Refunded                     | -                           | 5,640.00           | -                           | -                  | -                  | 5,640.00           |             |         |
| Transfer 2021 Conference Sponsor to 2023     |                             |                    |                             | 1,375.00           |                    | 1,375.00           |             |         |
| <b>TOTAL EXPENSES</b>                        | <b>\$10,760.00</b>          | <b>\$7,297.78</b>  | <b>\$13,880.00</b>          | <b>\$18,050.14</b> | <b>\$24,640.00</b> | <b>\$25,347.92</b> |             |         |
| <b>NET PROFIT (LOSS) - Before Transfers</b>  | <b>\$1,330.00</b>           | <b>\$4,747.10</b>  | <b>-\$1,290.00</b>          | <b>\$3,850.62</b>  | <b>\$40.00</b>     | <b>\$8,597.72</b>  |             |         |
| Transfer to 2023 Conference fund - see below |                             | (1,316.00)         |                             | (2,620.55)         |                    | (3,936.55)         |             |         |
| Transfer to Reserve                          | -                           | -                  | (40.00)                     | -                  | (40.00)            | -                  |             |         |
| <b>NET PROFIT (LOSS) - After Transfers</b>   | <b>\$1,330.00</b>           | <b>\$3,431.10</b>  | <b>-\$1,330.00</b>          | <b>\$1,230.07</b>  | <b>\$0.00</b>      | <b>\$4,661.17</b>  |             |         |

**Notes:**

Budget approved at 2019 Fall Conference  
 Ended May 2019 at 400 members. May 31, 2020 at 395 members.  
 May 31, 2021 at 376 members and May 31, 2022 at 337 (goal is 400)  
 In-Kind Donations: May 31, 2022 \$ 1,914.00

**As of May 31, 2022**

Checking Account Balance \$23,923.03 Transferred \$5,000 from checking to reserve 7-23-2020  
 Dorothea Radusch Balance \$21,084.43  
 Reserve Account Balance \$39,777.73  
**Total Cash in the Bank \$84,785.19**

**Transfers to Conference 2023**

\$1,375.00 Sponsors - deferred to Conference 2023  
 2,495.50 Dues Conference Fund  
 1,441.05 Conference 2021 profit

**\$5,311.55** Total Transferred to 2023 Conference

Board restricted \$6119.80 (St Charles money) to Membership Development. Used \$300 11-18-20 the board voted to move funds around to cover the increased compilation fee. The CPA who prepared the compilation in prior years retired and a new firm was hired. It became apparent we were getting a great price for the compilation. 1-20-21 the board voted to contribute \$250 to USA Caucus billboard Board voted March 17th meeting to refund back to clubs \$15 per member

**Zonta International District 7**  
**PROPOSED BUDGET**  
**June 1, 2024-May 31, 2026**

|  |         | June 1, 2024 -<br>May 31, 2025 | June 1, 2025 -<br>May 31, 2026 | June 1, 2024-<br>May 31, 2026 |
|--|---------|--------------------------------|--------------------------------|-------------------------------|
|  |         | <b>2024-2025</b>               | <b>2025-2026</b>               | <b>2024-2026</b>              |
| <b>INCOME:</b>                         |         | <b>Proposed</b>                | <b>Proposed</b>                | <b>Proposed:</b>              |
| Members                                |         |                                |                                |                               |
| 400                                    | \$26.50 | \$10,600.00                    | \$10,600.00                    | \$21,200.00                   |
| Conference Fund                        |         |                                |                                |                               |
| 400                                    | \$3.50  | 1,400.00                       | 1,400.00                       | 2,800.00                      |
| Conference Seed Money                  |         | -                              | 500.00                         | 500.00                        |
| Interest Income                        |         | 85.00                          | 85.00                          | 170.00                        |
|  |         |                                |                                |                               |
| <b>TOTAL INCOME</b>                    |         | <b>\$12,085.00</b>             | <b>\$12,585.00</b>             | <b>\$24,670.00</b>            |
|  |         |                                |                                |                               |
| <b>EXPENSES:</b>                       |         |                                |                                |                               |
| Governor (General)                     |         | \$1,300.00                     | \$1,300.00                     | \$2,600.00                    |
| Lt. Governor (General)                 |         | 200.00                         | 200.00                         | 400.00                        |
| International Convention (Australia)   |         |                                |                                |                               |
| Governor                               |         | 3,000.00                       | -                              | 3,000.00                      |
| Lt. Governor                           |         | 3,000.00                       | -                              | 3,000.00                      |
| Area Directors                         |         | 500.00                         | 500.00                         | 1,000.00                      |
| Website Hosting (Every 3 yrs)          |         | 30.00                          | 350.00                         | 380.00                        |
| Virtual Platform                       |         | 200.00                         | 200.00                         | 400.00                        |
| Annual Financial Compilation           |         | 300.00                         | 300.00                         | 600.00                        |
| Theft Insurance(renews 2024 for 3 yrs) |         | 450.00                         | -                              | 450.00                        |
| Conference Seed Money                  |         | -                              | 500.00                         | 500.00                        |
| Conference Fund (from dues)            |         | 1,400.00                       | \$1,400.00                     | 2,800.00                      |
| Spring District Board Meeting          |         |                                | 6,700.00                       | 6,700.00                      |
| Fall District Board Meeting            |         | -                              | 5,000.00                       | 5,000.00                      |
| Club Creation Expenses                 |         | 250.00                         | 250.00                         | 500.00                        |
| Accounting/Office Supplies             |         | 400.00                         | 360.00                         | 760.00                        |
| Transfer to (from) Reserve             |         | 1,055.00                       | (4,475.00)                     | (3,420.00)                    |
|  |         |                                |                                |                               |
| <b>TOTAL EXPENSES</b>                  |         | <b>\$12,085.00</b>             | <b>\$12,585.00</b>             | <b>\$24,670.00</b>            |
|  |         |                                |                                |                               |
| <b>NET PROFIT (LOSS)</b>               |         | <b>\$0.00</b>                  | <b>\$0.00</b>                  | <b>\$0.00</b>                 |

The budget includes a planned deficit of \$3,420.00 for the biennium. The board recommends transferring funds in reserve to fund the deficit. Due to the responsible financial decisions of the current and past boards, District 7 has realized profits for the past several years. Due to this fact, the board feels it is appropriate to use the previous years profits to fund the deficit instead of proposing an increase in dues.

Transferred to Reserves

|                            |             |
|----------------------------|-------------|
| Biennium 6/1/20 to 5/31/22 | \$4,661.17  |
| Biennium 6/1/18 to 5/31/20 | \$15,377.75 |

## 66<sup>th</sup> Zonta International District 7 Conference

Virtual Conference via Zoom, September 17-19, 2021

### First Business Session, Friday, September 16, 2021

#### **Welcome and Call to Order:**

District 7 Governor Gayle Borchert welcomed all attendees to the First Electronic Conference.

Governor Gayle called the 66<sup>th</sup> Conference of District 7 to order at 7:00 p.m.  
The National Anthem of the United States was played.

Zonta's Mission and Vision was led by Lt. Governor Tania Hughes-Kremers.

#### **Introduction of D7 Board Members by Governor Gayle:**

Susan Dege, District Parliamentarian  
Tania Hughes-Kremers, District Lt. Governor  
Peggy Jensen, District Secretary  
Jackie Forck, District Treasurer  
Shelley Schultz, Past Governor  
Penny Briese, Jamestown, Area 1 Director  
Sherri Brown, St. Louis, Area 2 Director  
Marie Stodolka, Minneapolis, Area 3 Director  
Stephanie Jones, Kansas City I, Area 4 Director

#### **Welcome to Conference:**

Rachel Thompson, Conference Chair and Mary Reed, Technology Chair extended a warm welcome to the conference.

A welcome message from Zonta International President Sharon Langenbeck was presented.

#### **Call to Order:**

The first business session was called to order at 7:10 p.m.

#### **Introductions:**

Governor Gayle introduced the District 7 committee chairpersons.  
Advocacy/UN – Jane Austin  
Scholarship and Awards – Susan McGinn and Pam Fellingham  
Foundation Ambassador – Shelley Schultz  
Membership and Leadership Development – Tania Hughes-Kremers  
Service – Debra Kellerman  
Nominating Committee – Laurel Haroldson, Judy Jensen, and Anne McCleary  
Bylaws and Resolutions – Sandy Hastings

**Past International Director:**

Kerry Dixon

**Past District Governors:**

Kerry Dixon  
Linda Jacobson  
Barb Thorsen  
Janet Kannard  
Polly Holten  
Mary Reed  
Shelley Schultz

**Zontians Present with other 30 years of Membership:**

Governor Gayle recognized all members present with 30 or more years of membership.  
Goldie Boldridge-Brown, Polly Holton, Laurel Haroldson, Jane Miller, Janet Kannard, Barbara Thorsen, Debra Kellerman, Mary Nimmerfroh, Judith Jensen, Kerry Dixon

**Conference Appointments:**

Conference Committee: Rachel Thompson, Mary Reed, Debra Kellerman, Mary Nimmerfroh  
Treasurer: Jackie Forck  
Secretary: Peggy Jensen  
Credentials: Alicia Reif  
Election Chair and Tellers: Sue Kierstad  
Timekeeper: Sue Kierstad  
Technology Chair: Mary Reed

**Roll Call of Clubs:**

District 7 Secretary Peggy Jensen called the roll call of clubs.

|                           |                          |
|---------------------------|--------------------------|
| Aberdeen - P              | Jamestown - P            |
| Atchison - P              | Jefferson City – P, P, P |
| Austin - P                | Johnson County - P       |
| Bismarck - P              | Kansas City I - P        |
| Brainerd - absent         | Kansas City II - P       |
| Breckenridge-Wahpeton - P | Mankato - P              |
| Cape Girardeau – P, P     | Minneapolis - P          |
| E-Club USA 1 - P          | St. Cloud P, P           |
| Fargo-Moorhead absent     | St. Louis – P, P         |

**Report of Credentials Committee:**

Credentials Chair Alicia Reif reported:

District Officers - 7  
Registered Delegates -21  
Registered Proxies -0  
Total Present and Entitled to Vote - 28

The report of the Credentials Committee was adopted and accepted by unanimous consent. The voting number for the first business session was 28.

**Presentation and Adoption of the Conference Standing Rules:**

District 7 Parliamentarian Susan Dege presented the proposed conference standing rules as printed in conference program. The conference standing rules were adopted and accepted by unanimous consent.

**Presentation and Adoption of the Conference Program:**

Governor Gayle Borchert presented the conference program as sent via email. The conference program was adopted and accepted by unanimous consent.

**Report of the Nominating Committee:**

Chair Laurel Haroldson reported the following nominations:

Governor – Tania Hughes-Kremers, Minneapolis

Lieutenant Governor – Jane Austin, Minneapolis and Penny Briese, Jamestown

Treasurer – Peggy Jensen, Jefferson City and Jill Cooper, St. Louis

Area 1 Director – Joan Halverson, Jamestown

Area 2 Director – Laura Burton, St Louis and Ruthi Sturdevant, Jefferson City

Area 3 Director – Debra Kellerman, St. Cloud

Area 4 Director – Marcia Charney, Johnson County

Nominating Committee – Kerry Dixon, EClub USA, Sherri Brown, St. Louis, Kay Moss, St. Louis, Sandy Hastings, Cape Girardeau, and Cheryl Rettarath, Austin.

**Candidates Introduction:**

Candidates were given one minute to briefly introduce themselves and give the Zonta positions they have held and any other pertinent qualifications and then will have two minutes for their response to the question for a total of three minutes.

**Voting Instructions:**

Susan Dege, District 7 Parliamentarian and Mary Reed, Technology Chair provided the delegates with voting instructions. Voting will take place from 8:30 – 9:00 a.m.

**Commercial for Governor’s Purse and Online Auction:**

Foundation Ambassador Shelley Schultz provided a “commercial” for the Governor’s Purse Auction on Saturday afternoon. Penny Briese reviewed how to bid on the FaceBook online auction items.

**Recess:**

The second business session will resume at 9:00 a.m. on Saturday morning.

**Second Business Session – Saturday Morning, September 18, 2021**

**Call to Order:**

Governor Gayle called the second business session of the Zonta District 7 66<sup>th</sup> Conference to order at 9:02 a.m.

**Roll Call of Clubs:**

District 7 Secretary Peggy Jensen called the roll call of clubs.

|                           |                          |
|---------------------------|--------------------------|
| Aberdeen - P              | Jamestown - P            |
| Atchison - P              | Jefferson City – P, P, P |
| Austin - P                | Johnson County - P       |
| Bismarck - P              | Kansas City I - P        |
| Brainerd - Absent         | Kansas City II - P       |
| Breckenridge-Wahpeton - P | Mankato - P              |
| Cape Girardeau – P, P     | Minneapolis - P          |
| E-Club USA 1 - P          | St. Cloud – P, P         |
| Fargo-Moorhead - Absent   | St. Louis – P, P         |

**Presentation and welcome from District 7 ZI International Liaison:**

District 7 ZI International Liaison, Ina Wasserling presented her report. She is a member of the club in Erfurt, Germany District 14. Ina provided an overview of the past and upcoming efforts of Zonta International. The membership campaign will continue into 2022. She covered upcoming campaigns and events, such as Every Member Every November, Zonta Says No campaign and the convention in Hamburg. There will be a virtual option for the convention.

**Report of Credentials Committee:**

Credential Chair Alicia Reif reported:

District Officers – 7  
Registered Delegates – 21  
Registered Proxies – 0  
Total Present and Entitled to Vote – 28

The report of the Credentials Committee was adopted by unanimous consent. The voting number for the second business session was 28.

**Approval of Minutes of the 65<sup>th</sup> District Conference:**

Minutes of the 65<sup>th</sup> conference held in Kansas City were approved by the District Board. They were distributed to club presidents and district officers. There are copies of the minutes in your packet.

**Report of Treasurer Report and Compilation Report:**

Treasurer Jackie Forck presented the treasurer's report for the period June 1, 2018 – May 31, 2020, which will be filed for compilation.

Treasurer Jackie added the compilation report for the same period was prepared and is available upon request.

**Presentation of Budget:**

Treasurer Jackie Forck presented the 2022-2024 proposed budget and moved to accept it. Area 3 Director, Marie Stodolka seconded the motion. The motion carried with 25 yes and 0 Nay.

**Elevator Speeches Campaign:**

Zonta International Public Relations Committee Members, Ursula Werner, Barbara Hastings and Catherine Govey presented the ZI Elevator Speech Pitch Campaign. All clubs are welcome to submit an elevator speech for this campaign.

**Workshop: Update on Child Marriage:**

Area Director 3 Marie Stodolka presented an update on child marriage. She covered the topics of child marriage by the numbers, child marriage outcomes, progress and path forward, resources and Q&A.

**Truman Scholar Speaker – Gurtaran Johal**

Gurtaran Johal is a third-year student at the University of Minnesota Twin-Cities. She is pursuing a dual degree in sociology and political science, with a minor in Spanish studies. She shared her passion for advocacy for women and women of color who are systematically disadvantaged by institutional structures.

**Recess:**

The third business session will commence at 1:15 p.m.

**Third Business Session – Saturday Afternoon, September 18, 2021**

**Call to Order:**

The third business session of the 66<sup>th</sup> Zonta District 7 Conference was called to order by Governor Gayle at 1:18 p.m.

**Roll Call of Clubs:**

District 7 Secretary Peggy Jensen called the roll call of the clubs.

|                           |                          |
|---------------------------|--------------------------|
| Aberdeen - P              | Jamestown - P            |
| Atchison - P              | Jefferson City – P, P, P |
| Austin - P                | Johnson County - P       |
| Bismarck - P              | Kansas City I - P        |
| Brainerd - Absent         | Kansas City II - P       |
| Breckenridge-Wahpeton - P | Mankato - P              |
| Cape Girardeau – P, P     | Minneapolis - P          |
| E-Club USA 1 - P          | St. Cloud – P, P         |
| Fargo-Moorhead - Absent   | St. Louis – P, P         |

**Report of Credential Committee**

Credentials Chair Alicia Reif reported:

District Officers – 7

Registered Delegates – 21

Registered Proxies – 0

Total Present and Entitled to Vote – 28

The report of the Credentials Committee was adopted by unanimous consent. The voting number for the third business session was 28.



**Resolution:**

**Proposal: That Zonta International raise the age of Young Professionals status from 30-35.**

Lt. Governor, Tania Hughes-Kremers moved to adopt the resolution proposal, Area 4 Director, Stephanie Jones seconded the motion. Discussion was held.

Roll Call Vote was held:

|                             |                                |
|-----------------------------|--------------------------------|
| Governor - Yes              | Lt Governor - Yes              |
| Treasurer - Yes             | Area Director 1 - Yes          |
| Area Director 2 – Yes       | Area Director 3 - Yes          |
| Area Director 4 - Yes       |                                |
| Aberdeen - Yes              | Jamestown - Yes                |
| Atchison - Nay              | Jefferson City – Yes, Yes, Yes |
| Austin -Yes                 | Johnson County - Yes           |
| Bismarck - Nay              | Kansas City I - Yes            |
| Brainerd - Absent           | Kansas City II - Yes           |
| Breckenridge-Wahpeton - Yes | Mankato - Yes                  |
| Cape Girardeau – Yes, Yes   | Minneapolis - Yes              |
| E-Club USA 1 - Nay          | St. Cloud – Yes, Yes           |
| Fargo-Moorhead - Absent     | St. Louis – Yes, Yes           |

Motion Carried with 25 yes and 3 Nay.

**Rules of Procedure:**

**Proposal: Change wording on #9. District dues and fees shall be determined by two-thirds (2/3) vote of the voting members at a district conference. On 1 June of each year, each club shall pay to Zonta International District 7 per capita dues based upon the number of members in the club as of 1 June. Following Zonta International’s Young Professional guidelines, a qualifying member would pay reduced dues per capita. The Young Professional dues would be allocated as follows: the full amount of the district conference assessment per capita and the remainder to the district dues per capita.**

**District Dues \$26.50 per Capita, District Conference Assessment \$3.50 per Capita, Total \$30.00 per Capita.**

**Young Professional District Dues \$11.50 per Capita, District Conference Assessment \$3.50 per Capita, Total \$15.00 per Capita.**

Area 2 Director Sherri Brown moved to adopt the change in rules of procedure, Julie Liebbrand seconded the motion. Discussion followed.

Roll Call vote was held:

|                       |                                |
|-----------------------|--------------------------------|
| Governor - Yes        | Lt Governor - Yes              |
| Treasurer - Yes       | Area Director 1 - Yes          |
| Area Director 2 – Yes | Area Director 3 - Yes          |
| Area Director 4 - Yes |                                |
| Aberdeen - Yes        | Jamestown - Yes                |
| Atchison - Yes        | Jefferson City – Yes, Yes, Yes |
| Austin -Yes           | Johnson County - Yes           |
| Bismarck - Yes        | Kansas City I - Yes            |

|                             |                      |
|-----------------------------|----------------------|
| Brainerd - Absent           | Kansas City II - Yes |
| Breckenridge-Wahpeton - Yes | Mankato - Yes        |
| Cape Girardeau – Yes, Yes   | Minneapolis - Yes    |
| E-Club USA 1 - Yes          | St. Cloud – Yes, Yes |
| Fargo-Moorhead - Absent     | St. Louis – Yes, Yes |

Motion Carried with 28 yes and 0 Nay.

### **Workshop: Building an Authentic Personal Brand**

Tania Hughes-Kremers and Colleen Brennan presented this workshop. All members have something unique to offer. They discussed the importance of knowing your personal brand, what it means to have a personal brand, cultivating your unique and authentic personal brand and making it tangible.

### **Report of Tellers Committee:**

Tellers Committee Chair Sue Kierstad reported the following election results:

28 Ballots were cast.

Tania Hughes- Kremers, Minneapolis, was elected Governor with 28 votes.

Jane Austin was elected Lieutenant Governor with 16 votes.

Peggy Jensen was elected Treasurer with 21 votes.

Joan Halverson was elected Area 1 Director with 4 votes.

Ruthi Sturdevant was elected Area 2 Director with 5 votes.

Debra Kellerman was elected Area 3 Director with 5 votes.

Marcia Charney was elected Area 4 Director with 4 votes.

Sherri Brown was elected to the Nominating Committee with 21 votes.

Kerri Dixon was elected to the Nominating Committee with 18 votes.

Cheryl Rattarath was elected to the Nominating Committee with 15 votes

### **Zonta International Foundation Report:**

Foundation Ambassador Shelly Schultz presented the Foundation Report. Updated the membership on the projects supported by the Zonta Foundation for Women: Papua New Guinea and Timor Leste, Adolescent Girls' Health and Protection in Peru, and Global Programme to End Child Marriage. Jamestown, Cape Girardeau, St. Cloud, and Kansas City II are among the leaders in donations from our district. The district has donated \$89,155.13 and we are 12<sup>th</sup> among 30 districts. 39% of members individually made a donation and 67% of clubs have donated. This is a 111.6% increase from last biennium to date. The endowment fund donations to date are \$675, which is 6% of clubs. Goals: Every member makes a donation, every club donates 1/3 of dollars raised from fundraising efforts and increase your club % of giving from last biennium. Continue bidding!

### **Live Auction: Governor's Purse**

Foundation Ambassador Shelley Schultz organized an auction for the "Governor's Purse". Governor Gayle and several past governors donated the purse and the items to be included in the purse. The bidding was lively and raised \$3,377 for the Foundation for Women.

### **Recess:**

The third business session closed at 4:00 p.m. The fourth business session will commence at 9:30 a.m. following the Memorial.

**Memorial Service:**

Members remembered Linda Miller, Pat Higgins, Marilyn Grotewold, Kathy Thompson, Sharon Carmody, Linda Daus, Patty Palm and Gloria Smith.

**Fourth Business Session – Sunday Morning, September 19, 2021**

**Call to Order:**

Governor Gayle called the fourth business session to order at 9:32 a.m. following a beautiful and meaningful memorial service.

**Roll Call of Clubs:**

District 7 Secretary Peggy Jensen called the roll call of clubs.

|                           |                          |
|---------------------------|--------------------------|
| Aberdeen - P              | Jamestown - P            |
| Atchison – P              | Jefferson City – P, P, P |
| Austin - P                | Johnson County - P       |
| Bismarck - P              | Kansas City I - P        |
| Brainerd - Absent         | Kansas City II - P       |
| Breckenridge-Wahpeton - P | Mankato - P              |
| Cape Girardeau – P, P     | Minneapolis - P          |
| E-Club USA 1 - P          | St. Cloud – P, P         |
| Fargo-Moorhead - Absent   | St. Louis – P, P         |

**Report of Credentials Committee**

Credentials Chair, Alicia Reif reported:

District Officers – 7  
Registered Delegates – 21  
Registered Proxies – 0  
Total Present and Entitled to Vote – 28

Clubs in District – 18  
Clubs Represented by Delegates – 16  
Clubs Represented by Proxies – 0  
Clubs not Represented – 2

The report of the Credential Committee was adopted by unanimous consent. The voting number for the fourth business session was 28.

**Registration Report:**

Registration Committee Chair Rachel Thompson presented the following report. The report will be filed by the secretary.

District Board -7  
International Representative - 1  
Delegates and Alternates - 28  
Other Zontians Registered - 21  
Guests Registered - 0  
Total Registered – 57

### **Presentation from the Board to Governor Gayle:**

The Board presented Gayle with a gift and acknowledged her for her dedication and hard work.

### **Final Report of the Foundation:**

Members donated \$10,547 to the Foundation for Women over the weekend! Debra Kellerman challenged everyone who bid on the Governor's Purse and lost, to donate their bid amount anyway.

Proceeds from the Governor's Purse were \$3,377.

Proceeds from the FaceBook online auction baskets were \$2,235

The remaining amounts were from individual donors.

The closing total as of 9/30/21 from conference was \$13,357.

### **Haiti Update:**

Polly Holton updated us on the project in Haiti. Their first trip was in 2011. The school has grown from 65 to 425 students. The children have been fed everyday even when school has been shut down. They have hosted 6 dental clinics and 4 medical clinics. The last trip was in 2018 (suspended due to civil unrest and COVID). Continuing support includes student sponsorship, hurricane and earthquake relief and solar powered items. First high school graduation was in 2020, which included 4 girls and 7 boys. Members can still sponsor students.

### **Advocacy/Zonta USA Caucus Presentation:**

Advocacy Chair, Jane Austin presented on the USA Caucus. Priorities for 2020-2022: End Child Marriage, Ratify ERA, Zonta Says No, Education, and Women at Work. Jane encouraged us to educate ourselves on the issues, track proposed legislations and take action.

### **Governor's Report:**

Governor Gayle Borchert presented her Governor's Report. The theme was "Honoring the Past, Shaping the Future, From Tea Parties to Zoom Meetings". Gayle thanked the membership for supporting Zonta during the pandemic and attending meetings via Zoom. She explained the events that led up to an electronic conference. Due to the cancellation of the in person conference this year, the D7 Conference will be September 8-10, 2023 at the Holiday Inn in St. Cloud. Gayle thanked the District 7 Board for their dedication to Zonta. This board has never met in person. The District will now be incorporated in the State of Minnesota and the Board has voted on temporary By-Laws. The District is very sound financially. We currently have 18 clubs and 427 members. One goal is to form a club in Iowa or Nebraska. We have developed a membership development fund for clubs to use for membership events to pay for space, materials, advertising, and website development. Clubs must apply and can receive up to \$600 (twice for \$300 each). Clubs were quick to pivot during the pandemic. Many fundraisers were converted to virtual fundraising. Members donated to the Every Member, Every November campaign and we were one of the first districts to make 100 donations, \$600 was raised on the silent auction baskets at the area meetings, and we exceeded Shelley's goal of \$7,777 during conference. She also highlighted pictures from clubs in the District. Future events include submitting your elevator speech, hosting a membership event, participating in Every Member, Every November, registering for ZI Convention in Hamburg, planning to attend area meetings, and planning to attend NAID in Chicago in June 2023. Gayle thanked everyone involved in planning and presenting this conference.

**North American Inter-District Convention:**

The next NAID meeting will be held in Chicago in June 2023.

**Invitation to District Conference:**

The 2023 District 7 Conference will be held in St. Cloud, MN on September 8-10, 2023.

**Invitation to the Zonta International Convention:**

The Zonta International Convention will be held on June 25 -28 at the Congress Center in Hamburg, Germany. This will be an in person and a virtual event. Ina provided her closing remarks for the Conference.

**Adjournment:**

There being no further business, the conference was adjourned at 11:10 a.m.

Respectfully submitted,

Peggy Jensen  
District 7 Secretary  
September 19, 2021

Zonta PROUD



# ZONTA D7 CONFERENCE

BUILD A BETTER WORLD  
FOR WOMEN AND GIRLS

**Thank you for attending  
and all you do to bring the  
Zonta Spirit to life in your  
clubs and your  
communities!**

**#D7\_ZontaProud**