

**ZONTA INTERNATIONAL
DISTRICT 7
FALL CONFERENCE 2025**

**POWERED BY PURPOSE:
*EDUCATE – ENGAGE – EMPOWER***

September 19-21, 2025
Cape Girardeau, MO
Drury Plaza Hotel Cape Girardeau



CONFERENCE AGENDA & SCHEDULE

Friday, September 19

1:00 – 3:30 pm	Board Meeting & Lunch — Lewis Room
3:30 – 5:45 pm	Registration Open Forum with Sandy Venn Brown — Dogwood/Redhawk Room
4:30 – 5:30 pm	Marketplace Access & Sales
5:00 – 5:30 pm	Orientation for Delegates / Credentialing* ¹ — Lewis Room
5:30 – 7:00 pm	Happy Hour and heavy appetizers/cash bar — Dogwood/Redhawk Room
7:00 – 9:00 pm	First Business Session*— Cape Rock Room Welcome and call to order by Governor Pledge of Allegiance & National Anthems Introductions Welcome to Cape Girardeau Roll Call of Clubs Report of the Credentials Committee Presentation of Standing Rules & Rules of Procedure Presentation and Adoption of the Conference Program Report of the Nominating Committee Candidate speeches Voting Instructions Evening & Saturday Announcements
9:00 – 10:30 pm	Zonta Social / Candidate Mixer / Cash Bar — Dogwood/Redhawk Room

Saturday, September 20

7:00 – 8:30 am	Breakfast in Hotel for guests
8:00 – 8:45 am	Registration and Credentialing* Zonta Marketplace
8:15 – 8:45 am	Delegate Voting* — Lewis Room
8:45 – 9:35 am	Second Business Session — Cape Rock Room Roll Call of Clubs Report of Credentials Committee Approval of Minutes from the 2023 District Conference Report of District Treasurer Presentation of Budget for Upcoming Biennium
9:35 – 9:40 am	Video message from ZI President Salla Tuominen
9:40 – 10:10 am	Sandy Venn-Brown, ZI Vice President and International Representative
10:10 – 10:30 am	Break & Marketplace
10:30 – 11:50 am	Workshop: <i>Strategic planning for clubs – 1</i>

¹ * Requires delegate/proxy attendance *

Zonta International District 7 Conference — September 19-21, 2025

Noon – 1:00 pm	Lunch — Dogwood/Redhawk Room Guest Speaker: Holly Thompson Rehder
1:00 – 1:15 pm	Break & Marketplace Credentials Check-In* ¹
1:15 – 2:00 pm	Workshop: <i>Strategic planning for clubs – 2</i>
2:00 – 2:15 pm	Third Business Session* — Cape Rock Room Roll Call of Clubs Final Report of Credentials Committee Report of Election Results
2:15 – 3:15 pm	Workshop: <i>Financial resilience for women</i>
3:15 – 3:30 pm	Break & Marketplace
3:30 – 3:45 pm	Membership & Club Creation Report
3:45 – 4:00 pm	Zonta Foundation Report
4:00– 5:00 pm	Announcements & Marketplace
5:00 – 5:15 pm	Group photo
5:00 – 6:00 pm	Happy Hour and Socializing
6:00 – 10:00 pm	Evening Dinner & Cash Bar — Dogwood/Redhawk Room <i>Basket raffle / Governor’s purse auction / Zonta Zingo & Music</i>

Sunday, September 21 — Dogwood/Redhawk Room

7:30 – 8:30 am	Breakfast
8:45 – 9:00 am	Memorial Service
9:00 – 9:15 am	Final Credential report Final Registration Report Conference Committee Report Installation of new officers
9:15 – 10:00 am	Workshop: <i>Living in a changing world: Connecting with the four pillars of Zonta</i>
10:15 – 10:45 am	Final Marketplace / check-out time
10:45 – 11:15 am	Governor’s Report Spirit Awards Call to Zonta International Convention: Vancouver, British Columbia 2026 Invitation to 2027 District 7 Fall Conference
11:30 am	Adjourn

¹ * Requires delegate/proxy attendance *

WELCOME

Jane Austin

District Governor 2024-2026



Dear Fellow District 7 Zontians,

It is my pleasure to welcome you to the 68th District 7 Conference in Cape Girardeau, Missouri. We gather here to celebrate our accomplishments, elect new leaders for the next biennium, learn from distinguished guest speakers, and share knowledge and ideas via workshops. And, as always, to enjoy Zonta spirit and camaraderie with old and new friends.

Located on the southeastern corner of our district and Missouri, Cape Girardeau is a charming historic city on the western bank of the Mississippi River, rich in culture and year-round natural beauty. The members of the Zonta Club of Cape Girardeau welcome you to their city for this conference. Their warm and energetic club has worked to ensure we will have a great time.

Please extend a warm welcome to our Zonta Vice President and International liaison, Sandy Venn-Brown, from Stanthorpe Inc., Australia, as she spends time with us as part of her whirlwind tour to 4 districts. I encourage you to take advantage of an open forum with Sandy Friday afternoon at other times during the conference to learn more about Zonta International and her experiences on the International board.

On Saturday we have two interactive workshops. A two-part workshop on strategic planning for clubs will provide you and your club the tools to sustain a healthy and active club into the future. Amanda Smith and Cheryl Mothes, members of the Cape Girardeau club, will lead a workshop on financial resilience for women—valuable information to help all of us plan for the future. Our Saturday lunch speaker is Holly Thompson Rehder, author and former Missouri legislator, who will talk about how her life experiences have guided her career and work in the state legislature. Our Cape Girardeau hosts have a fun Saturday evening planned with the basket raffle, Governor’s purse auction, and *Zonta Zingo*—combining the joy of music with Zonta’s mission to empower women around the world and celebrating strong female voices and artists who inspire change. We wrap up Sunday with final reports and an interactive workshop to reflect on shared concerns in our daily lives and communities, how those fit within the four pillars of Zonta, and find ways to meld both in our club’s service and advocacy activities.

Thank you for taking time out of your busy lives to join us in this important meeting. Listen, engage, and take back all that you learn here to your club to reinvigorate your members with new ideas and purpose. And encourage your members to join us at the next area meetings in spring 2026 and at the 2027 District Conference to keep the dialogue, ideas, and spirit alive. Leave here *powered by purpose*: educate, engage, empower.

Jane Austin

District 7 Governor 2024-2026





Dear fellow Zontians,

Welcome to your district conference! It is wonderful that you could be here to celebrate the Zonta Spirit and recognize the vital role we all have in achieving Zonta's mission. This time together is a wonderful opportunity to meet fellow Zontians beyond your club, engage in discussions about important topics and share insights. I thank you for making the time for Zonta.

What makes these conferences special is the opportunity to share and listen to one another about what women's rights mean in your lives, clubs and communities. Even while ongoing counter-movements against DEI and gender-equity occur across the globe, Zontians are standing strong in our unwavering commitment to our values. As we look forward, it is important to realize that while the journey ahead still holds many obstacles, we will not be alone.

I am always encouraged for the future when I read about the actions being taken with your local service and advocacy initiatives, especially in our Zonta Says NO to Violence Against Women and Zonta Says NOW to gender-equal climate action campaigns. We all resonate with the understanding that real change for more sustainable and equal future begins at the local level, and it is heartening to see so many of you making a real difference despite how easy it would be to look the other way.

But Zontians do not run from the conflicts that threaten to tear down the world we are building. We stand strong in defending the hard-earned advancements in gender equity that we, alongside many others, have tirelessly worked to achieve over the past century.

Let us look ahead with excitement knowing that you will continue to amplify Zonta's presence and participation in the global dialogue on women's rights and gender equity. Let us keep standing for education equality, women in decision-making, climate justice and for ending gender-based violence. Let's continue to speak up for human rights of women and girls and let's continue to take actions!

Until we meet again at the 2026 Zonta International Convention in Vancouver next July, please accept my warmest wishes and heartfelt thanks for your invaluable contributions to Zonta. I wish you all a fulfilling uplifting conference and look forward to the wonderful work that lies ahead as we build a better world for women and girls.

In Zonta Spirit,



Salla Tuominen
President, 2024-2026
Zonta International & Zonta Foundation for Women

Distinguished Guests and Speakers



Sandra Venn-Brown

Zonta International Vice President
Zonta Club of Stanthorpe Inc., Australia, District 22

Sandy has been a member of Zonta since 2000. She considers herself an innovative and energetic self-starter who does not shy from hard work and is always looking to improve Zonta's standing in the community. She has served as governor, lieutenant governor, area director and as her district's nominating committee chair and advocacy chair. Within these roles, she has recruited members and recognized them for their achievements, established the first e-club in Australia/New Zealand, and coordinated the district response to female homelessness.

Professionally, Sandy has held varied senior management roles. Within her career, she has gained many skills including team building, open and regular communication, decision-making, conflict management and resolution, decisiveness, and project management.

Sandy feels that members join to achieve Zonta's goals of gender equity and local activities are essential to increasing visibility and membership. She wants to work to spread Zonta's name and mission and encourage tangible actions to achieve gender equity and eradicate gender-based violence.



Holly Thompson Rehder

Former Missouri State Representative and Senator

Growing up on welfare, Holly believes that the current system too often hinders our ability to rise to our potential. She relishes the opportunity to speak to kids about growing up in and around drug addiction and domestic violence, becoming a mother at 16, and making the choice to raise her family different. Holly's memoir *Cinder Girl* (Bombardier Books) tells her story of growing up on the fringes of society, familiar with trailer parks, food stamps, drug use, and abuse. Because of her experiences, Holly is passionate about portraying a true picture of what life on the margins is like for so many Americans who don't have the same opportunities that the rest of us take for granted.

Holly started work in the cable television industry, ultimately becoming one of the top directors of the Missouri Cable Association working on policy effecting the cable industry. First elected to the Missouri House of Representatives in 2012, she served 8 years in the House before being elected to the Missouri Senate in 2020, where she served for 4 years. During her 12 years in public service, Holly continually fought to update Missouri's antiquated labor laws, reform welfare, help victims of sexual and domestic abuse, enact policies to help in the fight against drug abuse, and ensure funding for the state's mental health needs.

Holly is a graduate of Southeast Missouri State University and has a Bachelor of Science Degree in Mass Communications with her emphasis in Public Relations. She also graduated with a double minor - Political Science and Communications for Legal Professionals (Debate).

Workshop: Strategic Planning for Clubs

Thinking beyond the next biennium

Saturday 10:30 – 11:45 am // 1:15 – 2:00 pm

Jane Austin and Debra Kellerman

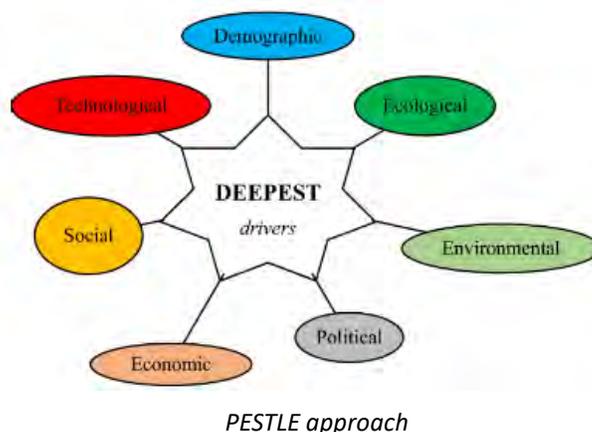
This workshop introduces the concepts, process, and tools for strategic planning for the district and clubs. Based on the framework of [Zonta International's strategic plan](#), and using the PESTLE approach (graph below), Clubs will be able to initiate their own strategic plans. This session will

- use breakout groups and whole-group discussions
- explore how PESTLE factors relate to the goals of your clubs and
- identify where we as Zontians can make a real difference.

Final steps toward a strategic plan will identify local actions, analyze effective Club components, develop implementation plans—turn ideas into action—and dream of what a local Zonta Club and our District can become.

In preparation for this workshop, think about these questions:

- What issues will impact women and girls in the next three to five years in your community and state?
- What factors influence those issues for women and girls?
- What are your club goals, and how do they relate to Zonta International's goals of:
 - *Credible and visible voice*
 - *Club success*
 - *Leadership and sustainability*
 - *Engagement of audience and allies*
- Which components make the most sense for your club to address, given the issues identified in the PESTLE analysis? What best fits your club and district?
- What proposed actions do you want to work on over the next several years to accomplish those goals?
- Where—and how—can we as Zontians make a real difference?



By the end of these two workshop sessions, you will have a better understanding of the strategic planning process and have the tools to implement it with your club. Your club will have a clearer idea on how and where to best use their time, talents, and energies to address to key needs for women and girls, beyond the immediate biennium. In the process, the district will have a basic strategic plan on which to build, to better serve district clubs into the future.

Engage and empower our members to build a better world for women and girls

Workshop: Financial Resilience

Saturday 2:15 – 3:15 pm

Since 2019, Edward Jones has partnered with Age Wave—the nation’s top thought leader on issues relating to an aging population—on studies to more deeply understand people’s retirement-related hopes, dreams, fears, and roadblocks. More than 12,000 North American adults across five generations participated in their latest research report, *Resilient Choices: Trade-Offs, Adjustments and Course Corrections to Thrive in Retirement*.

The *Four Pillars of the New Retirement* seminar, presented by Financial Advisor and Zontian Cheryl Mothes, explores the findings: not only how retirement is changing, but the four areas that can impact your quality of life during retirement. The topics include redefining retirement, preparing for living well in retirement long before your retirement date, and will emphasize health, family, purpose and finances. Very importantly, woven into these four pillars will be expert legal advice from estate planning attorney and Zontian Amanda Smith. She will focus on how we can protect what matters most as we plan for the future.

Amanda Smith

Law Office of Amanda L. Smith, PLLC



Amanda L. Smith, ESQ, is a national speaker and seasoned attorney specializing in estate planning, probate and trust administration, and business law. She founded the Law Office of Amanda L. Smith, PLLC in 2010, which currently serves clients in Missouri, Maryland, and Texas. Known for her innovative and compassionate approach, Amanda is dedicated to helping individuals, families, and business owners protect what matters most. She and her husband, Nic, live with their three children, Evan, Ryan, and Avenly, in Cape Girardeau, Missouri, where Amanda enthusiastically serves as the Zonta Club of Cape Girardeau's Advocacy Chair.

Cheryl Mothes

Edward Jones



Cheryl Mothes has been a Financial Advisor for Edward Jones for 25 years. She loves her career and finds it most gratifying when she can help those in very important transitions, such as planning for retirement or with the loss of a loved one or divorce. She is a Certified Financial Planner® and has held various leadership roles within Edward Jones. Prior to joining the firm, she was a critical care nurse and healthcare executive, having a master's degree in nursing administration. She also has a PhD in holistic nutrition to support the development of the healthy restaurants that she and her husband share. She lives in Cape Girardeau with her husband, two dogs and 8th young female "roommate" they have hosted in their 23 years of marriage. She has been a member of Zonta for almost 30 years, and has served as Advocacy Chair for numerous years, currently heading the "Men of Courage" events to engage men in ending sexual violence.

Workshop: Living in a Changing World – Connecting with the Four Pillars of Zonta

Sunday 9:45–10:15 pm

We live in challenging times, where things seem to be shifting rapidly, contributing to fears and concerns about our community and world. It can be difficult to see ways to we can make a difference, and to find the confidence and skills to move forward. The objective with this activity is to bring together our Zonta “Why” (why we joined and why we are still here), our shared concerns and challenges, with Zonta’s four pillars of service and advocacy—for ourselves and our clubs.

What are the words, phrases, and stories that are your Zonta “Why”? What are our personal fears and concerns this day, this year? As we share, listen respectfully, be welcoming, inclusive, and nonpartisan, and acknowledge all.

How do our shared concerns relate to the four pillars of Zonta for our service and advocacy—*Educational equality, Climate Justice, Gender-based Violence, and Women in Decision-making Positions*? What are we currently doing that helps to address our concerns? What new or renewed opportunities can we see for service and advocacy, as individuals and as clubs? What resources or talents do we need? How can we as Zontians work better together to build a better world for women and girls?

Our ultimate goal in this closing workshop is to reconnect ourselves and fellow Zontians to our Zonta mission, energizing our members for the future.

Four Pillars of Zonta’s service and Advocacy



Zonta International District 7 Leadership Team

Board Members 2024-2026

Governor	Jane Austin	Minneapolis St. Paul Area
Lieutenant Governor	Penny Briese	Jamestown ND
Treasurer	Peggy Jensen	Jefferson City
Area 1 Director	Nancy Pranke	Jamestown
Area 2 Director	Ruthi Sturdevant	Jefferson City
Area 3 Director	Debra Kellerman	St. Cloud
Area 4 Director	Marcia Charney	Johnson County
Parliamentarian	Susan Dege	St. Cloud
Past Governor, 2022-2024	Tania Hughes-Kremers	Minneapolis St. Paul Area
Secretary	Jamie Czapiewski	Jamestown

Committee Chairs 2024-2026

Advocacy/UN	Marie Stodolka	Minneapolis St. Paul Area
Advocacy/USA Caucus	Nancy Pranke	Jamestown
Amelia Earhart Awards	Sharon Berry	Atchison
District Webmaster	Mary Reed	Jamestown
Bylaws and Resolutions	Sue Dege	Minneapolis St. Paul Area
District Facebook Page	Peggy Jensen	Jefferson City
Education Awards	Sue Keirstead	Minneapolis St. Paul Area
Membership/Club Creation	Penny Briese	Jamestown ND
Nominating Committee	Gayle Borchert	St Cloud
Zonta Foundation Ambassador	Tania Hughes-Kremers	Minneapolis St. Paul Area

Conference and Committee Chairs 2024-2026 – Cape Girardeau

Co-chairs	Polly Holten and Linda Greaser
Registration	Jan Ruopp
Voting/Credentials/Timekeeper	Casey Brunke
Food	Jean Graham
Gift bags	Deanna Arevalo
AV	Megan Catoor
Printing	Tonya Wells
Decorations	Billie Jo Sadler
Opening Ceremony	Alix Greaser
Photographer	DeAnna Arevalo
Marketplace	Ashlee Sitze
Club baskets raffle	Kim Keser
Evening entertainment	Amber Berry
Memorial Service	Polly Holten

Slate of Candidates for the 2026-2028 Biennium



District Governor

Name: Penny Briese

Club: Jamestown ND

Profession: Nurse educator and owner, PDocCRP

How long a Zontian: 9 years

District/Area Positions: Area 1 Director, District Secretary, Lt. Governor 2024-2026

Other Activities: Member, Zonta International Excellence in Service and Advocacy Award Committee; Past District Representative and secretary to the USA Caucus. Director of Advocacy and board member, North Dakota Nurses Association. Member, Secretary for the North Dakota Center for Nursing, International Nursing Association for Clinical Learning in Simulation; Society for Simulation in Healthcare American Nurses Association, American Association of University Women, Stutsman County Human Rights Coalition Board, and American Legion Post 14.



District Lieutenant Governor

Name: Sherry Doctorian

Club: Jefferson City

Profession: Attorney, Armstrong Teasdale

How long a Zontian: 24 years

District/Area Positions: N/A

Other Activities: Member on Board of Directors for: UMB Community, Rape and Abuse Crisis Service, and River Oak Christian Academy



Area 1 Director

Name: Nancy Pranke

Club: Jamestown ND

Profession: Budget analyst

How long a Zontian: 9 years

District/Area Positions: Area 1 Director, 2024-2026

Other Activities: former board member for Jamestown Safe Shelter for Domestic Violence. Recently retired, focusing on family.



Area 2 Director

Name: Emily S. Kliethermes

Club: Jefferson City

Profession: Chief Financial Officer, Missouri Alliance for Children & Families

How long a Zontian: 16 years

District/Area Positions: N/A

Other Activities: Volunteer at Rape and Abuse Crisis Services; volunteer at Habitat for Humanity; volunteer with local parish; co-chair the annual parish fall fundraiser, fundraising for various non-profits

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Area 3 Director

Name: Susan Voeltz

Club: St Cloud

Profession: Fiduciary advisor

How long a Zontian: 25 years

District/Area Positions: D7 treasurer 2016-2018

Other Activities: Central Minnesota Estate Planning Council; sewing and quilting

Area 4 Director – *no nominations received by 1 July 2025*



Treasurer

Name: Lisa M. Cook

Club: Cape Girardeau

Profession: Chief Executive Officer, S&W Cabinets Inc.

How long a Zontian: 5 years

District/Area Positions: N/A

Other Activities: Workforce Development Board – Finance Committee Chair & WMPA Finance Committee



Nominating Committee

Name: Ruthi Sturdivant

Club: Jefferson City

Profession: Retired; Professor Emeritus of Mathematics, Former Dean of the College of Arts and Sciences, Lincoln University

How long a Zontian: 25 years

District/Area Positions: Area 2 director, 2022-2026

Other Activities: Member of the Women's Leadership Academy at Lincoln University; Host for Annual tea 2008-2016



Nominating Committee

Name: Shelley Schultz

Club: Mankato

Profession: School administration, retired

How long a Zontian: 21 years

District/Area Positions: Area 3 Director, D7 Governor 2018-2020, District Foundation Ambassador 2018-2020, International Twinning Coordinator 2024-2026

Other Activities: Learning Center board member, Loyola Catholic School trustee



Nominating Committee

Name: Tania Hughes-Kremer

Club: Minneapolis St Paul Area

Profession: Owner/Facilitator/Coach, Kremers Learning Services LLC

How long a Zontian: 14 years

District/Area Positions: Area 3 director, District Governor 2022-2024, District Foundation Ambassador 2024-2026

Other Activities: travel, reading, gardening, family and friend

Credentials Committee Reports

	Session			Final Report	
	1	2	3		
Elected District Officers				Total number of clubs in District	
Registered Delegates				Clubs represented by Delegates	
Registered Proxies				Clubs represented by Proxies	
Total Authorized to Vote				Clubs not represented	

Attendance Report

District Board	
International Representative	
Delegates and Alternates	
Other Registered Zontians	
Registered Guests	
Total Registered	

Election Results

Position	Candidate	#Votes
Governor	Penny Briese	
Lieutenant Governor	Sherry Doctorian	
Area 1 Director	Nancy Pranke	
Area 2 Director	Emily S. Kliethermes	
Area 3 Director	Susan Voeltz	
Area 4 Director		
Treasurer	Lisa Cook	
Nominating Committee	Ruthi Sturdevant	
	Shelley Schultz	
	Tania Hughes-Kremer	

GUIDELINES FOR ELECTION AND VOTING METHODS

VOTING MEMBERS

The voting members of the district conference are the governor, lieutenant governor, area directors, treasurer, and delegates from each club in good standing.

‘Good standing’ eligibility will be based on the club’s position and membership as of July 15, 2025.

Voting members must respect confidentiality and may not advise each other how to vote or announce how they have voted until after the voting period has ended.

CREDENTIALING

The Credentials Committee supervises the registration of voters. The delegate registration period has been opened and will close on August 15, 2025, but may be extended based on the recommendation of the committee.

The Credentials Committee will conduct an in-person training session on Friday, September 19, and provide informational materials.

Prior to the opening of the conference, the Credentials Committee shall report the number of voting members registered. This will establish the quorum (see below).

Once the election and voting period is open, the Credentials Committee will offer voter support including changes from delegates to alternates.

NOMINATING

The Nomination Committee maintains direct communications with all candidates.

The Nomination Committee will inform candidates of guidelines related to written bios and 3-minute candidate speeches, to be given by each candidate in person after the Nominations Committee report.

A voting member may nominate a candidate for an elected position from the floor when the Governor calls for further nominations from the floor. The nominating individual must complete the nominations form and the nominated individual consent and sign the document. Once validated, the candidate’s name will be inserted after the candidates who were named to the slate.

QUORUM AND RULES

A majority of the voting members registered shall constitute a quorum. For example, if 60 voting members are registered at least 31 voting members must cast a ballot for the vote to be considered valid.

Voting members who cast a ballot will be considered ‘present and voting’. This number will be used to determine majority or two-thirds for passage.

A majority vote shall be necessary for election of the district board members. If no candidate receives a majority of the votes cast, the balloting for the office shall continue. Only the two candidates receiving the largest number of votes shall remain on the second ballot.

A two-thirds vote shall be necessary for a proposed amendment to pass for the district bylaws and rules of procedure.

A majority vote shall be necessary for a district resolution to be adopted and it shall remain in effect for the biennium proposed.

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A majority vote shall be necessary for submitting a proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business. (See Zonta International Bylaws Article XIX, SECTION 2.)

The members of the district Bylaws and Resolutions Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The district governor must submit any district approved proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business to the Zonta International Bylaws and Resolution Committee within 30 days of the conclusion of the district conference.

ELECTIONS VOTING

Election voting will take place during the District Conference.

The official language of the platform shall be English.

The Elections Committee supervises the setup of the elections and voting method. Delegate orientation and training will be offered on Friday, September 19, 5:00-5:30 pm.

The voting period will open on Saturday, September 20, from 8:15 to 8:45 am.

The members of the Elections Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The results of the election will be disclosed at the District Conference and published in the district website.

DISTRICT BUSINESS

To increase efficiency, the district business will be managed by 1) a call for unanimous consent or 2) by a vote of all delegates. The following chart indicates how the district will approach these items.

Adopt/accept by unanimous consent	Vote of all delegates
<ul style="list-style-type: none"> • Call to Order • Credentials report • Adoption of the conference rules • Adoption of the agenda for the conference • Committee reports • Approve the financial review of the district statements and reports • Approval of minutes from the 67th District Conference, September 2023 	<ul style="list-style-type: none"> • Adopt the district budget • Vote on change in district dues • Bylaws amendments, amendments to rules of procedure, resolutions for consideration by the Zonta International convention • Vote on any changes to the district bylaws and/or rules of procedure • Vote on any resolutions for the district • Implementation of any Zonta International action

Unanimous consent

As the presiding officer, the governor will introduce items and call for adoption by unanimous consent. Delegates do not need to respond if they agree.

If any individual opposes adoption by unanimous consent and wishes to discuss an item and have an official recorded vote, then they say 'no'. At that time, the item must be introduced, moved, debated, and have a recorded vote.

Vote

An item for vote would follow standard procedures of Parliamentary procedure. The item must be introduced, moved, debated, and have a recorded vote.

In advance of the conference, the district will assign movers and seconders for all known motions.

All motions will be pre-drafted in written form so that they can be seen on the shared computer screen and easily accessible for potential amendments.

During voting, all microphones must remain muted unless a designated speaker has been given the floor.

The presiding officer will follow the adopted standing rules for the conference, including the management of time permitted for debate. An assigned timekeeper will monitor speakers and notify when time is up.

During debate, delegates may use the raise their hand to be recognized as 'in line' to speak.

When debate has concluded it is time for the vote. Delegates will cast votes by a show of hands/voting cards.

The teller will record the vote and announce the result before the presiding officer may move to the next item.

PRIVACY: RECORDINGS AND PHOTOGRAPHY

When conducting meetings, the privacy, safety, and well-being of participants should always be protected.

Business meetings/sessions should never be recorded.

- The potential of a recording could inhibit debate.
- Recordings could be taken out of context.
- Recordings could be improperly edited.
- Recordings could be distributed beyond an intended audience.
- Individuals who were not active meeting participants should only receive minutes of the meeting indicating the decisions made.

Additionally, participation also does not automatically equate to permission to take photographs. Registrants are asked to sign a conference release form to authorize both the District and Zonta International to copyright, use and share the same information in communications with or without their name for any lawful purpose, including for example such purposes as publicity, advertising, and web content. Registrants who decline to be photographed must inform the conference organizers.

CONFERENCE STANDING RULES

Rule 1. Voting members of the district conference are the elected officers of the district and clubs represented by delegates and proxies.

Rule 2. Only those officers and delegates and proxies certified by the credentials committee as voting members of the conference may make motions or vote. To exercise these privileges, a voter must wear the conference badge and identification to all meetings and have their credentials cards available. They must occupy one of the seats reserved for voters. Delegates who carry proxy votes will be issued proxy identifications.

Rule 3. Transfer of voting privileges from a delegate to an alternate can only be made through registration with the credentials committee.

Rule 4. To obtain the floor, a delegate will approach the microphone, wait to be recognized by the chair, address the chair, and state his or her name and club.

Rule 5. A delegate presenting a candidate from the floor for an elected office will be limited to presenting the name of the candidate only.

Rule 6. A delegate may speak to the same question no more than twice, provided that all other delegates who wish to speak to the question have been afforded the opportunity to speak first and subject to the time limit for discussion on any one question.

Rule 7. A delegate may speak for 2 minutes on each question. A delegate who speaks a second time on the same question may speak for 1 additional minute.

Rule 8. Subject to the chair extending the time frame, the time limit for any one question shall be 20 minutes.

Rule 9. The chair shall call for motions at the conclusion of discussion or when the time limit is reached. Delegates shall approach the microphone to make a motion. Except for procedural motions, all motions require a second. Only one motion will be considered at a time. A delegate may make a motion to amend the motion. Unless the original movant accepts the amendment, the motion to amend will require a second and will be voted on prior to the vote on the original motion. Procedural motions may be made at any time. Movants shall hold up the "procedural objection" sign in order to be recognized by the chair.

Rule 10. Any question that is unfinished at the time a recess is taken will be handled first when the next business session convenes.

Rule 11. A 2/3 vote of all delegates will be required to amend or suspend the standing rules once they have been adopted.

Rule 12. To the extent not addressed by these standing rules, all business sessions will be governed by Roberts' Rules of Order, 12th Addition, as interpreted by the Parliamentarian, whose decision shall be final.

Zonta International District 7
2022-2024
Treasurer's Report - 12 Months Ended May 31, 2023 and 2024

	June 1, 2022 - May 31, 2023		June 1, 2023 - May 31, 2024		2022-2024			
	Proposed	Actual	Proposed	Actual	Proposed:	Actual:	Used	
INCOME:								
Members								
385	\$26.50	\$10,202.50	\$9,920.00	\$10,202.50	\$9,849.50	\$20,405.00	\$19,769.50	96.89%
Conference Fund								
385	\$3.50	1,347.50	1,330.00	1,347.50	1,340.50	2,695.00	2,670.50	99.09%
Conference Fund - Sponsor	-	-	-	-	1,375.00	-	1,375.00	
Conf Registrations	-	-	-	-	11,550.00	-	11,550.00	
Apron Sales at Conference	-	-	-	-	165.00	-	165.00	
Seminar Profit/Return Conf Seed Money	-	-	-	500.00	-	500.00	-	
Area Meeting Profits	-	-	943.29	-	546.59	-	1,489.88	
D7 Pin Sales	-	-	-	-	194.25	-	194.25	
Interest Income	60.00	93.79	60.00	60.00	111.52	120.00	205.31	171.09%
Conference Service Project	-	-	-	-	810.00	-	810.00	
ZFFW Collected at Conference	-	-	-	-	3,143.00	-	3,143.00	
ZFFW Basket Fund	-	-	2,240.00	-	1,865.00	-	4,105.00	
TOTAL INCOME	\$11,610.00	\$14,527.08	\$12,110.00	\$30,950.36	\$23,720.00	\$45,477.44		
EXPENSES:								
Governor (General)	\$1,300.00	\$75.00	\$1,300.00	\$726.00	\$2,600.00	\$801.00	30.81%	
Lt. Governor (General)	200.00	-	200.00	355.87	400.00	355.87	88.97%	
International Convention (Germany)								
Governor	3,000.00	3,000.00	-	-	3,000.00	3,000.00	100.00%	
Lt. Governor	3,000.00	2,930.00	-	-	3,000.00	2,930.00	97.67%	
Area Directors	500.00	191.08	500.00	-	1,000.00	191.08	19.11%	
Website Hosting	30.00	-	350.00	378.64	380.00	378.64	99.64%	
Virtual Platform	200.00	-	200.00	333.05	400.00	333.05	83.26%	
Annual Financial Compilation	200.00	200.00	200.00	200.00	400.00	400.00	100.00%	
Bank Charges	-	-	-	24.50	-	-	-	
Theft Insurance (renewed 9-12-18 for 3 yrs)	-	-	450.00	-	450.00	-	0.00%	
Conference Expenses	-	-	-	10,084.10	-	10,084.10		
Membership Development	-	1,174.40	-	1,031.90	-	2,206.30		
Seminar/Conference Seed Money	-	-	500.00	-	500.00	-	0.00%	
Spring District Board Meeting	3,895.00	-	-	4,426.25	3,895.00	4,426.25	113.64%	
Fall District Board Meeting	-	-	5,000.00	4,383.73	5,000.00	4,383.73	87.67%	
ZFFW Collected - Area Meeting	-	2,240.00	-	1,865.00	-	4,105.00		
Conference Service Project	-	-	-	898.46	-	-	-	
ZFFW Collected - Conference	-	-	-	3,143.00	-	3,143.00		
Donations	-	250.00	-	-	-	250.00		
District 7 Pins	-	-	-	358.70	-	358.70		
TOTAL EXPENSES	\$12,325.00	\$10,060.48	\$8,700.00	\$28,209.20	\$21,025.00	\$38,269.68		
NET PROFIT (LOSS) - Before Transfers	-\$715.00	\$4,466.60	\$3,410.00	\$2,741.16	\$2,695.00	\$7,207.76		
Transfer (to) 2025 Conference fund (conference profit)	-	-	-	(2,917.44)	-	(2,917.44)		
Transfer (to) 2023/2025 Conference fund - see below	(1,347.50)	(1,330.00)	(1,347.50)	(1,340.50)	(2,695.00)	(2,670.50)		
Transfer (to) from Reserve	2,062.50	(3,136.60)	(2,062.50)	1,516.78	-	(1,619.82)		
NET PROFIT (LOSS) - After Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Notes:

Budget approved at 2021 Fall Conference
 Ended May 2022 at 337 members, May 31, 2023 at 380 members
 Ended May 2023 at 380 members. May 31, 2024 at 383 members (goal of 385)

In-Kind Donations \$ 5,024.13

As of May 31, 2024

Checking Account Balance \$27,675.48
 Dorothea Radosch Balance \$21,144.10
 Reserve Account Balance \$39,923.37
Total Cash in the Bank \$88,742.95

Transfers to Conference 2025

\$3,936.55 Balance 05/31/2022
 \$1,330.00 Conference dues collected 6/1/22 to 5/31/23
 2,917.44 Profit 2023 conference
 1,340.50 Conference dues collected 6/1/23 to 5/31/25
\$9,524.49 Total Transferred to 2025 Conference

Reserves for Membership Development \$3,613.50

May 2023 Board approved \$250 donation to Sustainable Vets in support of the area meeting speaker.
 April 2024 Board approved the purchase of D7 pins to be used at International/District and Area meetings.
 Board approved \$2,206.30 in membership development grants during 2022-2024 biennium.

**Zonta International District 7
PROPOSED BUDGET
June 1, 2026-May 31, 2028**

		June 1, : May 31, 2026-2027	June 1, : May 31 2027-2028	June 1, May 31, 2026-2028	
INCOME:		Proposed	Proposed	Proposed:	
Members	360	\$36.50	\$13,140.00	\$13,140.00	\$26,280.00
Conference Fund	360	\$3.50	1,260.00	1,260.00	2,520.00
Conference Seed Money		-	500.00	500.00	500.00
Interest Income		100.00	100.00	100.00	200.00
TOTAL INCOME		\$14,500.00	\$15,000.00	\$15,000.00	\$29,500.00
EXPENSES:					
Governor (General)		\$1,300.00	\$1,300.00	\$1,300.00	\$2,600.00
Lt. Governor (General)		500.00	500.00	500.00	1,000.00
International Convention (Vancouver)					
	Governor	3,000.00	-	-	3,000.00
	Lt. Governor	3,000.00	-	-	3,000.00
Area Directors		500.00	500.00	500.00	1,000.00
Website Hosting (Every 3 yrs)		400.00	40.00	40.00	440.00
Virtual Platform		200.00	200.00	200.00	400.00
Annual Financial Compilation		300.00	300.00	300.00	600.00
Theft Insurance		150.00	150.00	150.00	300.00
Conference Seed Money		-	500.00	500.00	500.00
Conference Fund (from dues)		1,260.00	1,260.00	1,260.00	2,520.00
Spring District Board Meeting			7,000.00	7,000.00	7,000.00
Fall District Board Meeting		-	5,500.00	5,500.00	5,500.00
Club Creation Expenses		250.00	250.00	250.00	500.00
Club Creation Dorothea Radusch Fund		750.00	750.00	750.00	1,500.00
Accounting/Office Supplies		650.00	600.00	600.00	1,250.00
Membership Development		1,500.00	1,500.00	1,500.00	3,000.00
TOTAL EXPENSES		\$13,760.00	\$20,350.00	\$20,350.00	\$34,110.00
NET PROFIT (LOSS) BEFORE TRANSFERS		740.00	(5,350.00)	(5,350.00)	(4,610.00)
Transfer (to) from Reserves		(740.00)	5,350.00	5,350.00	4,610.00
NET PROFIT (LOSS)		\$0.00	\$0.00	\$0.00	\$0.00

Proposed \$10.00 increase in Dues

Membership

Budget is based on 360 members
Number of members

5/31/2025	343
5/31/2024	383
5/31/2023	380
5/31/2022	337
5/31/2021	376
5/31/2020	395

6 clubs have disbanded since 2022. Brainerd, Aberdeen, Bismarck, Fargo-Moorhead, Kansas City I and Atchison.
Johnson County and Kansas City II have merged into one club.

Dues

The last dues increase was 2016-2018.

This budget has a proposed dues increase of \$10.00 and will result in a loss of \$4,610. Reserves will be used to cover the deficit.

Dues increase of \$5.00 results in a net loss of \$8,210.
Dues increase of \$12.00 results in a net loss of \$3,170.
Dues Increase of \$15.00 results in a net loss of \$1,010.

New Budget Items

Club Creation Expenses (expenses to promote and organize new clubs)
Club Creation Dorothea Radusch Fund (expenses to promote and organize new clubs)
Accounting/Office Supplies (now includes software costs that were previously provided by in-kind donations)
Membership Development (funds to assist clubs with membership recruitment events)

In Kind donations for 2022-2024 were \$5,024.

DISTRICT 7 RULES OF PROCEDURE

District 7 of Zonta International shall be established and governed in accord with Article XIII of the Zonta International Bylaws to the extent consistent with Zonta International Rules of Procedures and the policies adopted by the Zonta International Board.

Unless inconsistent with the bylaws, the rules of procedure or policies adopted by Zonta International, the following Rules will constitute standard operating procedure for District 7.

1. The Governor, Lieutenant Governor, Treasurer, and appointed Secretary shall constitute the Executive Committee.
2. The Area Directors are also District Officers and are members of the District Board. The immediate past district governor shall serve as an ex-officio member of the board with no voting rights.
3. Area Meetings shall be held each year and shall rotate on a regular basis.
4. The Governor shall appoint a District Historian/Archivist whose charge shall be to keep the history of Zonta International District 7 updated and factual including final financial statements.
5. District Officers will assume their term immediately following International Convention.
6. The Governor's Pin is the property of District 7 and will be passed on to each incoming District Governor.
7. All officers are to be elected at the fall business meeting immediately prior to the convention.
8. The district board shall meet at least three (3) times each year. Meetings may be conducted by electronic means provided that participants have the opportunity for simultaneous communication. Other meetings may be held as deemed necessary by the executive committee.
9. District dues and fees shall be determined by two-thirds (2/3) vote of the voting members at a district conference. On 1 June of each year each club shall pay to Zonta International District 7 per capita dues based upon the number of members in the club as of 1 June. The district may wish to provide that members who join in the second six months of the fiscal year pay one-half the district dues for that year.
10. The district treasurer shall use fund accounting to keep the general operating funds and the conference funds. The treasurer shall use money market checking, savings accounts, certificates of deposits, or other appropriate money management techniques to maximize earnings on district funds.
11. The district board shall take action annually to determine the use and disposition of interest earned from district monies, even if the decision is to allow the interest to accrue in respective funds.
12. The Dorothea Radosch fund shall be used as a tool to support the creation of new clubs in the District, with the amount not exceeding \$750.00 per year. The District Membership Chair shall supervise distribution.
13. The governor shall approve the expenses of other district board members and district committee members. The Governor's expenses as outlined in the District budget shall be approved by the treasurer. Any expenses outside those in the district budget shall be approved by the District Board.
14. Expenses to be paid from district general operating funds are defined in the Zonta International District Reimbursement Guidelines. The Reimbursement Guidelines may be amended by a two-thirds (2/3) vote of the district board.
15. As a voting member of the delegation at Zonta International Convention, the Governor's expenses, net of any International reimbursement, shall be reimbursed by the district treasurer.
 - a. Registration fee.
 - b. Events where the presence of the Governor will be noted (i.e. Awards Presentation Breakfast).

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- c. Meals and other related expenses not covered above, not to exceed budget.
16. As a non-voting attendee, the Lieutenant Governor's expenses, net of any Zonta International reimbursements shall include the same expenses and policies allowed for the Governor as stated in Standing Rule #15 (not to exceed the amount approved in the District Budget).
 17. The district shall hold one (1) district conference in the odd year of the biennium and retain the option to hold a seminar in the even year.
 18. The biennial district budget shall be presented for approval at the business meeting immediately preceding the biennium in which the budget is to become effective.
 19. The district financial records shall be (audited/reviewed/compiled) by either certified/chartered public accountants or a qualified individual independent of the district board.
 20. A registration fee should be charged to each individual member who attends the Conference. Insofar as financially feasible, the registration fee should be set only as high as to recover the cost of the items that benefit only the individual who attends and do not benefit the club, she/he represents. Such items include meals, favors, and entertainment.
 21. All previously adopted district resolutions automatically expire at the end of each district conference. If a subject is to be continued, it must be reaffirmed or newly adopted at each conference.
 22. District conference motion cards and election ballots shall be retained by the secretary for at least three (3) months, or until the minutes of the conference have been approved, whichever is longer.
 23. The district secretary, with the approval of the district governor, shall prepare a summary of proceedings of the district conference which shall be sent to each club president and to the district board members within sixty (60) days following the conference. Minutes of the proceedings will be prepared by the district secretary and approved by the district board at the next District 7 Board Meeting. After approval, a copy will be available for use by clubs or other appropriate interested parties.
 24. The governor may appoint a parliamentarian to serve at the conference and as needed during the biennium. The parliamentarian shall participate in district board meetings as an adviser to the board.
 25. The conference chairperson shall provide the district treasurer with the financial statement for the conference and all fiduciary data relating to the conference within ninety (90) days following the conference. The district shall pay any deficit encountered at the district conference or seminar.
 26. Nominating Committee.
 - a. The Nominating Committee shall be elected at District Conference and shall fulfill their duties as outlined in the Zonta International District Manual, Section 3, District Committees.
 - b. The chair of the district nominating committee shall request, prior to May of each odd-numbered year (or even-numbered year, for those districts whose election-year conference is held early in the odd-numbered year), suggestions from each club for nominees for each position to be filled by election at the succeeding district conference. Personal data forms, including consent to serve if elected, shall be submitted for each name that is suggested. The deadline for suggestions from clubs shall be *30 June*.
 - c. The committee shall screen the suggested nominees based on the recorded prerequisites and on the committee's own knowledge and judgment. The nominating committee shall prepare a slate of one or more candidates for each district office that is to be filled at that election and of five nominees for the district nominating committee. No name shall be listed without the member's consent to serve, if

elected. No member of the nominating committee shall be eligible for nomination at the district level of Zonta International while serving on the committee.

- d. At least sixty (60) days before the conference at which the election is to be held, the nominating committee shall send its report to each district officer and to each club in the district.
- e. At the conference, additional nominations may be made from the floor immediately after the report of the nominating committee, provided the consent of the nominee has been obtained.

27. CAMPAIGNING POLICY:

- a. No campaigning of any sort, other than the wearing of the official candidate's ribbon at conference, shall be allowed.
- b. ALLOWED ACTIVITIES:
 - i. Following issuance of the official slate by the district Nominating Committee, Zontians attending Zonta functions may be introduced as candidates. At no time may either the candidate or any other Zontian publicly request votes for the candidate.
 - ii. Candidates may attend any Zonta function. At the request of the presiding officer, the candidate may participate as a speaker or presenter.
 - iii. Only ORAL endorsements, based on personal knowledge and experience, may be made by other Zontians.
- c. PROHIBITED ACTIVITIES:
 - i. Speeches requesting votes will not be allowed, except during an official candidate's speech made as part of the business session at the conference.
 - ii. No current or past officer or director of Zonta International, or current or past officer of the district, shall seek to influence members to vote for or against a particular candidate.
 - iii. No gifts, trinkets, buttons, or other promotional material shall be distributed on behalf of any candidate for any campaign purposes either before or during the conference.

28. Standing Committees. There shall be at least the following committees: nominating, membership, service, advocacy, and bylaws and resolutions. The governor shall appoint the chair and such other members of all standing and special committees as the governor deems appropriate, except the Nominating Committee.

- a. Membership Committee shall promote organization of new clubs, membership recruitment and retention in existing clubs, and programs developed by the Zonta International Membership Committee.
- b. Service Committee shall coordinate, at the district level, activities to implement programs authorized by the international convention. The committee shall also promote awareness of the club's local service projects undertaken by clubs in the district; and policies developed by the Zonta International Board.
- c. Advocacy Committee shall coordinate, at the district level, activities to implement the legislative awareness, advocacy, and equal rights, in accordance with policies adopted by the Zonta International Board.
- d. Bylaws and Resolutions Committee shall (a) review, and, as necessary, suggest revisions to district bylaws and these Rules of Procedure each biennium to ensure they do not conflict with the Bylaws of Zonta International; (b) investigate complaints made against officers of the district, members of the district nominating committee or against a club, following the procedures specified in the Bylaws of

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Zonta International and the Suspension, Expulsion and Termination Policy on the international website and (c) inform clubs of changes in Zonta International Bylaws and Rules of Procedure.

29. Special Committees. There may be such special committees as the governor shall authorize to achieve biennial goals, such as UN, Public Relations and Communication, Finance, Amelia Earhart, Jane Klausman, Young Women in Public Affairs, Z Clubs and Golden Z Clubs. Duties shall be as outlined in the Zonta International District Manual.
30. Foundation Ambassador. The governor shall appoint one or more district foundation ambassador(s).
31. Provided funds are available, the district budget may allocate funds for the use of committees. Committee chairpersons shall apply to the governor for funds to carry out the work of their committees and shall submit expense vouchers for reimbursement and/or requests for advances to the governor for approval.
32. Outgoing district officers and committee chairpersons shall deliver to their successors all properties belonging to their respective official positions within thirty (30) days after their successors have been installed. The outgoing treasurer shall begin transferring responsibilities to the incoming treasurer by June 1 of the first year of the incoming treasurer's term and must complete the transfer within forty-five (45) days after the end of the treasurer's term.
33. Clubs shall submit the names of their officers (with addresses, phone numbers, emails, and fax numbers) to the governor within thirty (30) days of election of club officers. Clubs shall submit the names of their chairpersons (with addresses) to the governor by 1 July. The governor shall distribute the information to the district board and district chairpersons.
34. These Rules of Procedure and the district bylaws may be amended by a two-thirds (2/3) vote of the business meeting voting members, provided that the proposed amendment has been sent to the president of each club within the district at least 60 days before the conference.
35. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern Zonta International District 7 in cases in which they are not consistent with the bylaws of Zonta International or with these Rules of Procedure.

(Adopted 11 October 2003)
(Revised 1 October 2005)
(Revised 19 September 2009)
(Revised 18 September 2011)
(Revised 16 September 2017)
(Revised 15 September 2019)
(Revised 8, September 2023)

SCHEDULE OF DISTRICT 7 FEES – APPROVED 8 SEPTEMBER 2023

Regular Member District dues \$26.50 per capita
District conference assessment \$3.50 per capita
Total: \$30.00 per capita

Young Professional District dues \$11.50 per capita
District conference assessment \$3.50
Total \$15.00 per capita

**ZONTA INTERNATIONAL DISTRICT 7
BYLAWS**

Article I

Name

The name of this organization shall be the Zonta International District 7, hereinafter known as “the District”. The District is an affiliate of Zonta International and shall be governed in accordance with the Zonta International Bylaws, the Zonta International Rules of Procedure, the policies adopted by the Zonta International board, these Bylaws and the District’s Rules of Procedure and policies.

Article II

Areas

The district board shall establish areas and outline their boundaries. Area boundaries may be modified with approval of the majority of the clubs affected.

Article III

Members

SECTION 1. **Members.** Each club and each e-club within the established boundaries of the district shall be a member of the district.

SECTION 2. **Voting Rights of Clubs.** The voting members of the district conference or an assigned business meeting under Article XII may:

- (a) Approve district dues, rules of procedure and resolutions;
- (b) Elect district officers;
- (c) Elect the area director for the area in which the club is assigned; and
- (d) Validate area boundaries for the area in which the club is assigned as proposed by the district board.

Article IV

Purpose

The purposes of the District are:

- (a) To function as an affiliate of Zonta International in the attainment of the Objects of the organization as stated in the Zonta International Bylaws.
- (b) To promote the programs of Zonta International within the district.
- (c) To inspire and assist clubs to implement the goals and programs of Zonta International.
- (d) To serve as a link between the clubs in the district and the Zonta International Board and committees.

Article V

District Officers

SECTION 1. **Officers.** The officers of the district shall be a governor, a lieutenant governor, an area director from each area, a treasurer. The governor shall appoint a secretary, who shall be an officer and a member of the board without a vote.

SECTION 2. **Prerequisites.** Each elected district officer shall be a member of a club and shall have served at least two years in an elected club office and/or have been a district committee chair. The governor, lieutenant governor, area directors, and vice area directors (if applicable) shall have served at least one year as club president. An elected officer shall hold no other elective position at district level.

SECTION 3. **Elections.**

- (a) Governor, Lieutenant Governor and Treasurer. The governor, lieutenant governor and treasurer shall be elected at the assigned district business meeting in the odd year by ballot vote of voting members present and voting.
- (b) Area Directors and Vice Area Directors. Area directors and vice area directors shall be elected by ballot vote of the delegates from the clubs in that area present and voting at the assigned district business meeting immediately in the odd year.

SECTION 4. **Term of Office.** Officers and vice area directors shall take office at the close of convention or, in case that no convention is held, 15 days after the announcement of the international election results. The term of office is two years or until a successor takes office. No member who has served previously as an elected officer is eligible to serve in the same office again except that the treasurer and area directors are eligible to be selected to a second term which may be either consecutive or not. An officer who has served more than half a term is considered to have served a full term in that office. The term of office of the secretary shall coincide with the term of the governor who made the appointment.

Article VI

District Board

SECTION 1. **How Constituted.** Voting members of the district board are the governor, lieutenant governor, area directors and treasurer. The appointed district secretary shall attend as a non-voting member of the board. The governor may appoint a parliamentarian to serve at the conference and during the biennium.

SECTION 2. **Duties.** Subject to the general supervision of the Zonta International Board and its officers and directors, the district board shall have general supervision over clubs and administration of the district. It shall make decisions upon those matters requiring action between meetings of the district conference, provided that none of its acts shall conflict with action taken by the conference. It shall perform such duties as are prescribed by these bylaws, the District Rules of Procedure and the Zonta International Bylaws and Rules of Procedure. The Zonta District Manual shall serve as a guideline for district operation.

SECTION 3. **Meetings.** The district board shall meet at least two times a year.

SECTION 4. **Quorum.** A majority of the elected members of the district board shall constitute a quorum.

SECTION 5. **Vote.** A majority vote of the elected board members shall be required for action, unless a greater vote is otherwise required.

SECTION 6. **Mail/Telecommunication Voting.** The district board may transact business by mail or through the use of a conference telephone or other communication equipment through which participants can hear each other. Action by mail, including electronic mail, requires a unanimous vote of the entire board.

SECTION 7. **Removal.**

- (a) Elected district officers may be removed by the district board for cause upon grounds permitted for removal in the Bylaws of Zonta International.
- (b) A complaint in writing against an officer for such behavior may be made to the district board, which shall refer the complaint to the district Bylaws and Resolutions Committee for investigation. The procedure shall be as specified in a policy.

Article VII

Duties of Officers

SECTION 1. **Governor.** The governor shall perform the following duties:

- (a) The governor shall preside at district board meetings and shall attend area meetings.
- (b) The governor shall supervise the preparation of the district budget and shall authorize expenses in accordance with the approved budget.
- (c) The governor shall appoint committees, each with a chair and such other members as the governor deems appropriate. The governor may make other appointments as appropriate to implement the programs of Zonta International.
- (d) The governor shall supervise the formation of new clubs.
- (e) The governor shall work with the district board, conference committee and host club in planning the district conference program, issue the Call to Conference at least 60 days before the conference and preside at the district meeting.
- (f) The governor shall keep the Zonta International President, headquarters office, lieutenant governor and clubs informed about district matters.

SECTION 2. **Lieutenant Governor.** The lieutenant governor shall perform such duties as assigned by the governor.

- (a) In the absence or inability of the governor to perform the official duties within the district, the lieutenant governor shall perform such duties of the governor.
- (b) The lieutenant governor shall be chairman of the district Membership Committee and actively encourage formation of new clubs and recruitment and retention of members in existing clubs.

SECTION 3. **Area Directors.** Each area director shall act as liaison between the clubs and the district board, attend district conferences, plan and attend area meetings, and visit clubs.

SECTION 4. **Treasurer.** The treasurer shall be responsible for the funds of the district and shall administer them in accordance with the approved district budget. At all times, the treasurer's books shall be open to inspection by the district board and by any auditors named by the district board.

- (a) The treasurer shall make reports to the district board and to the conference. The treasurer shall prepare a biennial district budget, under the supervision of the governor, to be reviewed by the district board and presented at the business meeting for approval.
- (b) No later than 45 days after the term of office ends, the treasurer shall transfer all records to the successor.

SECTION 5. **Secretary.** The secretary shall maintain records of the district.

- (a) Within 60 days after each conference, the secretary shall send a conference report to district clubs and to Zonta International headquarters signed by the governor and the secretary.
- (b) If proposals to amend the Zonta International Bylaws are adopted by a conference, the secretary shall send such adopted proposals to the Zonta International Bylaws and Resolutions Committee within 30 days after conference.

SECTION 6. **Vice Area Directors.** A vice area director shall assist the area director in the performance of area duties. The vice area director shall meet the same qualifications as the area directors. In the absence or inability of the area director to serve, the vice area director shall perform the duties of the area director and shall be entitled to a vote on the district board or at a business meeting.

Article VIII

Vacancies

SECTION 1. **Governor.** In case of vacancy in the office of governor, the lieutenant governor shall become governor.

SECTION 2. **Lieutenant Governor.** In case of vacancy in the office of lieutenant governor, (i) the office may remain vacant until filled by election at the next district business meeting; (ii) the vacancy may be filled by mail ballot, provided the candidate receives a majority vote of district voting members; or (iii) by appointment of the district board.

SECTION 3. **Area Director.** A vacancy in the office of area director shall be filled from the same area by appointment of the district board.

SECTION 4. **Treasurer.** A vacancy in the office of treasurer shall be filled by appointment of the district board.

SECTION 5. **Secretary.** A vacancy in the office of secretary shall be filled by appointment of the governor.

Article IX

Nominating Committee

SECTION 1. **How constituted.** At the business meeting at which district officers are elected, a district Nominating Committee of three members shall be elected by plurality vote. No member of the committee shall be eligible for nomination at the district level of Zonta International while serving on the committee.

SECTION 2. **Prerequisites.** Each member of the Nominating Committee shall be a member of a club as defined by the Bylaws of Zonta International, shall have served at least two years in an elected club office and have served in an elected or appointed capacity at the district level.

SECTION 3. **Term.** The term of the members of the district Nominating Committee shall be two years, beginning at the close of the convention.

SECTION 4. **Vacancies.** In case of a vacancy on the district Nominating Committee or the inability of a member to serve, nominees not elected shall be selected to fill the vacancy in the descending order of the number of votes received for election.

SECTION 5. **Duties.**

(a) Duties to the District.

- (1) Provide the official slate and qualifications of each candidate for publication at least sixty (60) days before the district business meeting.
- (2) Nominate one or more qualified candidates for each office to be filled at the next election of the district officers.
- (3) Nominate at least five candidates for the district Nominating Committee.
- (4) Report the nominations at the business meeting. Additional nominations may be made from the floor provided the nominee is qualified.
- (5) No member shall be proposed without that member's consent to serve if elected.

(b) Duties to Zonta International. The district Nominating Committee shall work with the Zonta International Nominating Committee to recruit qualified Zontians for Zonta International officers, directors and Nominating Committee.

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SECTION 6. **Removal.** Members of the district Nominating Committee may be removed by the district board for failure to perform the duties of the position or acting in such a way as to injure the good name of Zonta or hamper its work. The procedure shall be as specified in Article VI SECTION 7.

Article X

Dues

SECTION 1. **District Dues.** District dues shall be determined by two-thirds (2/3) vote of the voting members present and voting at the business meeting.

SECTION 2. **Area Dues.** A business meeting may authorize areas in the district to collect per capita area dues. Area dues shall be determined by a two-thirds (2/3) vote of the voting members at an area meeting.

Article XI

Financial Biennium and Oversight

SECTION 1. **Fiscal Year.** The fiscal year of the district shall correspond to the fiscal year of Zonta International and shall be from 1 June through 31 May, inclusive.

SECTION 2. **Examination of Records.** The district's financial records shall be examined (audited, reviewed or compiled) by certified/chartered public accountants or by a qualified individual independent of the district board. For purposes of the examination, the books shall be closed at the end of the biennium.

SECTION 3. **Conference.** The examined financial statements and report shall be presented at the district business meeting.

Article XII

Business Meetings and Voting

SECTION 1. **Business Meeting and Voting.**

(1) District business including voting may be conducted and action may be taken (i) at a meeting in-person, (ii) through the use of mail or electronic ballot, or (iii) at a meeting through conference telephone or inactive technology, including but not limited to electronic transmission, internet usage, or remote communication, by means of which all persons participating in the meeting can simultaneously hear and communicate with each other. Participation in such meeting shall constitute attendance and in-person presence at the meeting of each person so participating.

(2) The district board shall in each case determine the means of meeting and voting based on the best interested of the district.

SECTION 2. **Quorum.** A majority of the voting members registered at district conference and participating in a business meeting shall constitute a quorum. If a vote is taken by mail or electronic ballot, a majority of members eligible to vote shall constitute a quorum.

SECTION 3. **Voting Members.** Voting members at the district level shall be governor, lieutenant governor, area directors, treasurer and the delegates of each club in good standing.

(1) Clubs. Each club shall be entitled to one delegate and alternative.

i. If, as of the date specified by the district for the payment of district dues, the membership of any club exceeds 30 members, the club shall be entitled to a second delegate and alternative.

ii. If the membership exceeds 60 members, the club shall be entitled to a third delegate and alternate.

- iii. A delegate may carry the total votes to which the club is entitled.
- iv. A member of the district board shall not be a club delegate or alternate.

(2) Proxies. Any club may be represented by proxy.

- i. A club choosing to be represented by proxy shall be entitled to its total votes by proxy.
- ii. A club may carry the proxy votes from two other clubs except that the total votes carried by one club may not exceed five.
- iii. A club with a delegate who must leave an in-person voting event due to an emergency may give a proxy to a delegate of another club.
- iv. No club may be represented by proxy at more than two consecutive voting events, i.e. conferences, mail or electronic ballots.

SECTION 4. Election. Election shall be by ballot vote. A majority vote of the conference voting members shall elect the district governor, lieutenant governor and treasurer. Area directors and vice area directors shall be elected by a majority vote of the delegates from the clubs in that area present and voting. In the event that no candidate receives a majority of the votes cast for any office, only the two candidates receiving the largest number of votes shall remain on the second ballot. The district Nominating Committee shall be elected by plurality vote.

SECTION 5. District Conference. Each district shall hold at least one district conference per biennium on dates approved by the Zonta International president.

- (1) Purpose. The district conference shall be for the purpose of promoting the Objects and programs of Zonta International and to conduct the business of the district.
- (2) Authority. The conference shall have the power to act upon recommendations for resolutions and to submit these to the Zonta International.
- (3) Call to Conference. Notice of proposed changes affecting the district or Zonta International shall be sent to the president of each club within the district at least 60 days before the conference. No act of the conference may conflict with these bylaws or with action taken by Zonta International.
- (4) Mail Ballot. In the event club action is required between district conferences, the district board shall submit to each club for vote by mail any question that may require action by the clubs in the district. Each club shall be entitled to vote in accordance with the procedure in Article XIV Section 11 (c). To take action, an affirmative majority of the voting members voting shall be required, provided that more than fifty (50) percent of the district clubs respond within forty-five (45) days.

Article XIII

Area Meetings

Each area shall hold at least one meeting or workshop annually to promote the objects and programs of Zonta International.

Article XIV

Rules of Procedure

District Rules of procedure shall conform to the Bylaws and Rules of Procedure of Zonta International. Rules of procedure shall be adopted or amended by a two-thirds (2/3) vote of the district conference voting members present and voting, provided that notice of such proposed rules of procedure or amendments thereto shall be sent to the president of each club within the district at least 60 days before the conference. Rules of procedure

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may be adopted or amended by a mail ballot. In that case, to take action, a two-thirds (2/3) vote of the voting members shall be required, provided more than 50% of the district clubs respond within 45 days.

Article XV

Parliamentary Authority

The rules contained in Robert's Rules of Order Newly Revised shall govern this district in all cases in which they are not inconsistent with the district bylaws or rules of procedure or Zonta International Bylaws, Rules of Procedure, or policies.

Article XVI

Amendment to the Bylaws

SECTION 1. Conformance to Zonta International Bylaws. These bylaws shall conform to the Zonta International Bylaws in all essential matters affecting districts. Any amendment to the Zonta International Bylaws affecting districts shall be reflected in these bylaws immediately after the convention at which it is adopted.

SECTION 2. Amendment. These bylaws may be amended by a two-thirds (2/3) vote of the conference voting members present and voting at any conference, provided that

(a) Notice to Members. The district board shall provide notice of the proposed amendments a minimum of forty-five days prior to the intended vote.

(b) Opportunity for Response. The club may submit written responses on the proposed amendments to the district secretary a minimum of ten days prior to the intended vote.

CERTIFICATE OF ADOPTION OF BYLAWS

The undersigned hereby certifies that the above Zonta International District 7 Bylaws were duly adopted by at least two-thirds of the voting members of District 7 on September 8, 2023 and now constitute the Zonta International District 7 Bylaws.

DATED: September 11, 2023.

/s/ Tania Hughes-Kremers

Governor

/s/ Dr. Penny Briese

Secretary

Adopted by Zonta International District 7 – September 8, 2023

**Minutes of the 67th District 7 Conference – St. Cloud
September 8–10, 2023**

Business Meeting #1. 27 authorized votes.

7 officers, 12 delegates, 2 alternates and 6 proxies authorized to vote.

6:05- Welcome by D7 Governor Tania Hughes-Kremers.

6:06- Pledge of Allegiance.

6:07- Reading of Zonta International mission by Lt. Gov. Jane Austin.

6:07- Introduction of the board of directors.

6:08- Welcome by the St. Cloud conference organizers.

6:10- Welcome message by ZI president, Ute Scholz, via recorded video.

6:13- Tania welcomed special guests.

6:14- Tania further thanked all of the people who worked so hard to put this conference together. She also thanked donors and sponsors.

6:15- Business Session 1 called to order. Introduction of D7 District committee chairpersons. She also noted several past Governors who are in attendance and those who have been members for 25 or more years!

6:17- roll call of clubs- Penny Briese, Secretary; delegates and proxies

6:21- Mary Reed read the credentials; there are 23 authorized votes.

6:22- Sue Dege reviewed the Conference Standing Rules. Susan motioned to adopt the conference standing rules as presented. Marcia Charney seconded. Tania called for a vote but there was discrepancy in the count. Delegates and proxies reverified.

6:30- AMENDMENT- 27 authorized to vote; 7 elected district officers, 14 registered delegates and 6 registered proxies. Motion carried unanimously with 27 ayes.

6:31- Sue Dege reviewed the District Rules of Procedure. Sue Dege motioned to approve the District Rules of Procedure. Ruthi Sturdevant seconded. The motion carried unanimously with 27 ayes.

6:34- Sue Dege presented the proposed district bylaws. Sue motioned to adopt the amended bylaws to strike out the word "classified" in article 9, section 2. Joan Halvorson seconded. The motion carried unanimously with 24 ayes.

6:37- Tania presented the conference program and called for a vote by unanimous consent to accept. Motion passed by unanimous consent.

6:38- Cheryl Retterath presented the slate of candidates on behalf of the nominating committee. Nominations from the floor were closed on August 8th, due to the pre-recording of speeches. No additional nominations were presented. Tania addressed the candidates: Jane Austin- Governor- accepted. Penny Briese- Lt. Governor- accepted. Peggy Jensen- Treasurer- accepted. Nancy Pranke- not able to attend this weekend but gave written consent- Area 1 Director- accepted. Ruthi Sturdevant- Area 2 Director- accepted. Deb Kellerman- Area 3 Director- accepted. Marcia Charney- area 4 Director- accepted.

Nominating committee nominees- Gayle Borchert, Jackie Forck, Mary Reed and Linda Jacobsen- all accepted. Pat Retterath self-identified as being ineligible, although she was prepared to serve. She recused herself from the ballot. According to Roberts Rules, we are allowed to have only 4 members.

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6:43- Mary Reed explained where voting would occur downstairs in the other conference room. She explained the process and asked that delegates check in before 8:30. She asked that attendees please do NOT come vote if you are NOT a delegate. Also, she reminded delegates that in addition to the executive committee and nominating committee, delegates remember that they may only vote for the Area Directors from their own district.

6:45- Deb Kellerman spoke to the group about the service project this evening and the aprons provided to all attendees; blue Zonta aprons. She also talked about this evening's social event; the Pub Crawl. She directed everyone to the information sheet in their conference bags. She gave everyone directions to the various businesses participating. Give Deb the check-off sheet in the morning.

The service project is located downstairs. There will also be appetizers. She gave instructions to those who will participate in packing bags. Deb also thanked all of the attendees for the nearly \$1,000 in products that will be packed now for women in the St. Cloud area who are fleeing dangerous situations and showing up the women's shelters across town. Bags will be distributed to the shelters after this conference. Please stop and have your club photos taken by the special conference banner!

"Zuber Rides" will be available for people tomorrow evening to the Iron Street Distillery supper event. Several people indicated they will take advantage of this offer and were advised to show up at 5:45 tomorrow in the lobby.

Deb then thanked her wonderful team of workers who have made this conference a success. The bathrooms are ONLY on the first floor, so be aware of that.

6:56- Tania reiterated that this conference is going to be FUN!!! "Zonta Proud" is the theme of the conference this year and is printed on our work aprons.

6:59- Shelley reported that we already have donations to the Foundation for Women! She encouraged all to keep bidding on the baskets and keep donating. She will give updates as the conference progresses.

7:01- With no further business, Tania adjourned the meeting. Attendees to meet on the stairs for a conference photo! We will reconvene tomorrow at 9:00 AM.

Business Meetings #2. 27 authorized votes.

7 officers, 12 delegates, 2 alternates and 6 proxies authorized to vote.

9:00- Tania introduced Shelley Schulz, who shared "clues" about the Governor's Purse that will be going up for auction tonight. She then thanked everyone for being so efficient yesterday. Deb Kellerman shared that there were 30 bags packed last night during the service project event. Tania thanked everyone for all of the service projects done by all of the clubs. She also thanked the organizing team for such a fun event last night at the pub crawl.

Deb Kellerman reminded everyone to put their pub crawl entries in the bag. Tania reminded everyone to put their names in for the Brisbane conference prize.

Question was raised about the new Zonta colors. Tania clarified that the maroon is not going away, but the blues, golds and purples of the 100 centennial are here to stay.

9:12- Meeting called to order by Governor Tania. Roll call of Clubs- Penny. Credentials of delegates and proxies confirmed by Mary Reed.

9:15- Meeting minutes presented from the 66th conference of D7, held in 2021. Tania called for amendments or corrections. None were brought forward. Minutes approved unanimously.

9:16- Peggy Jensen presented the treasurer's report and reviewed totals. See report.

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Total income- \$33, 945.04. Total expenses- \$25,347.92. Profit- \$8,597.79. No questions. Tania stated the report will be filed for audit.

Peggy then presented the proposed budget for the next biennium. See report. Projected for 400 members at \$26.50 per member. We will be pulling some funds from our reserves to cover this budget because, as Peggy clarified that the board has been very diligent with their funds; we will not be raising dues at this time. Peggy moved for approval of the budget. Jane Austin seconded. Tania reminded everyone about the rules for delegates to come to the microphone to discuss the budget.

Sherry Doctorian asked about the number of 400 for projected membership. Jane responded that 400 was our goal for the last biennium. We need to envision building our district membership, so the board chose to keep that number. Question raised about current membership; Jane responded that we are at approximately 377 members, so it won't take much to get us to 400. No further questions. Tania called for the vote. The budget was approved unanimously.

9:28- Tania introduced our Zonta International Director, Britt Vaughan. She spoke about what is happening at the board level as well as the ZI strategic plan. She also answered questions after the presentation.

10:07- drawing for pub crawl prizes.

10:10- Break.

10:46- Second business session resumed with a speaker via Zoom, an Amelia Earhart Fellowship awardee, Dr. Cheryl Schrader. The district will be making a donation to the Amelia Earhart Fellowship in her honor and will be gifting her with a book, signed by all members present.

11:15- Break

11:26- Workshop presentation part #1- The Zonta Club of Cape Girardeau. "Recruiting the Next Generation of Leaders; Racing to Connect." They are sharing the presentation that they gave at NAIDM.

12:00- Lunch.

12:35- Guest speaker Dr. Robbyn Wacker, president of St. Cloud State University.

1:10- Break.

1:25- Cape Girardeau team workshop part #2.

2:14 Break. Shelley updated on foundation giving and gave a few more clues about the Governor's Purse contents.

Business Meeting #3. 27 authorized votes.

7 officers, 12 delegates, 2 alternates and 6 proxies authorized to vote.

2:30- Business session #3 called to order by Tania. Credentials of delegates and proxies confirmed by Mary Reed. Roll call of Clubs- Penny

2:38- election results.

Gov- 26 for Jane, 0 un.

Lt. Gov 26 cast 25 for Penny, 0 un.

Treasurer 26 cast for Peggy, 0 un

Area Directors:

Area 1- Nancy Pranke- all 4 votes

Area 2- Ruthi Sturdevant- all 8 votes

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Area 3-Deb Kellerman all 4 votes

Area 4- Marcia Charney all 4 votes

Nominating Committee: Total of 79 votes cast. Gayle Borchert received 22 votes, Jackie Forck 21, Mary Reed 20, Linda Jacobson 16.

2:40- Resolution presented to the attendees for the “Young Women in Public Affairs” award be renamed “Young Women in Civic Leadership”. Marcia motioned for the name change. Ruthi Sturdevant seconded. Tania opened for discussion; she clarified that the name change would encourage young women to apply, as it is a clearer description of what it required of applicants. Deb Kellerman asked for clarification of the procedure of how this resolution, if passed here, would be presented at the International Convention. Question raised about what all is covered by this award; Tania clarified that this is an award for young women aged 16-19. It is not dependent upon their chosen career, but rather what they have done as a volunteer or a leader in their community. For tax purposes in the US, it needs to be clarified whether they are using the money for scholarship. Sue Kierstad informed the group that award information is on the ZI website, under service and education.

With no further questions, Tania called for the vote. Motion passed unanimously.

2:50- Change to the Rules of Procedure. Request for changes to the use of the Dorthea Radusch fund. In the past, it was “used as a tool to aid in membership development. An amount not to exceed \$250 per year shall be allocated for International, District, and Local Membership dues for District JMK or WIT winners. The District Membership Chair shall supervise the distribution.” The new proposed purpose states that “The Dorthea Radusch fund shall be used as a tool to support the creation of new clubs in the District, with the amount not exceeding \$750.00 per year. The District Chair shall supervise distribution.” Jane Austin motioned as such and Deb Kellerman seconded the motion.

A request for clarification of the rationale for this change came from the floor and Jane Austin came forward with the story of who Dorthea Radusch was and her legacy in club creation in the upper Midwest. She was instrumental in creating new clubs. Jane stressed that new club creation is expensive.

Question from the floor about the Membership Development fund; Peggy clarified that that fund still has \$4,645.00 available. Clubs can request funds once a year and then come back for an additional \$300.00.

Question from the floor as to whether \$750.00 will be enough to fund new club development. Jane responded that currently, it is a challenge to fund travel and time for the Lt. Gov. Tania pointed out that the board did add some funds to the budget as well.

Question about the fund being perpetual; Jane clarified that both the Dorthea Radusch and the Membership Development Fund will be done, once all of the funds have been spent. We will need a new line of income once the funds are gone.

With no further discussion, Tania called for a vote. The motion passed unanimously.

3:00- Shelley Shulz- Foundation Ambassador report. Club giving to date: \$23,283.78. 11 of 17 clubs have given to date; 64% of the clubs. Last biennium at this time was 66%. Individual giving to date is \$12,147.26. 28.9% of the district has given at the individual level. Every member November is coming up so hopefully we will see this increase. Endowment giving to date \$5,478.00. Shelley said she would like to see more giving in this area, as these are the funds that are going to keep us going. Only 3 out of 17 clubs have given to the endowment to date and only 19/380 individuals have given to the endowment. Total giving of D7 to date is \$40,909.04. “We are small but very generous.”

Zonta Foundation for Women Board updates; the “Mary E. Jenkin 1919 Society” is now called the “Zonta 1919 Legacy Circle”.

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Disbanded clubs have also contributed; all funds are supposed to go to International but we have been able to keep some back at our district level to help fund membership efforts. Starting now and moving forward, those monies will NOT be credited back to the districts.

Corporate donations; matching gifts can now be counted for local district total in giving. There will be monthly detailed donor reports as we move forward.

There is a QR code that can be used to make donations as well.

Shelley clarified the moving of the baskets for auction; every club grab your own basket and bring to supper tonight. We will also be doing the Governor's purse tonight. All funds raised from these efforts will go in as our DISTRICT 7 donation to the Zonta Foundation. Question raised about district giving; Shelley clarified that there is a box on the envelope that you can choose to give either as an individual or as from the district. Peggy clarified that all donations made with registration went to the service project.

Shelley then distributed new foundation member pins to those who have moved up in cumulative total donations. She then gave more clues about the Governor's Purse. \$2,812.00 so far in conference giving.

3:20- Jane Austin gave a membership development update. We still have several months left in this biennium. We were standing at 377 at the end of May. Goal for the biennium is only 400! If each club keeps all members and brings in just two new members, we will go over the goal with 409. We have three proposed new clubs in Iowa and Nebraska, and we are hoping to reinvigorate the one in Springfield. This would potentially bring in 45+ new members! Jane reminded everyone about the Marvelous Membership Mondays. We have 15 young professionals in our district and there is great opportunity for more growth in this area. Encourage those who are stepping back from Zonta to still remain connected and separate the mission of Zonta as a Supporting Member. This is a "transfer", not a "new membership". This is a great way of sustaining our global membership goals. She encouraged members to keep bringing in new members. Reorient your members as well with the New Membership video. Use the resources from ZI; there are many short 5-6 minute "Leadership Development Tools: Core Competency Program and Leadership Program" videos available online that inform members on how the club functions and the duties of the board. Jane has also expanded toolkits on our district website as well. She encouraged clubs to apply for membership funds from the district. She also encouraged everyone to download the ZI mobile app on their phones.

Comment on the membership development funds from Peggy; printing costs are also covered. Jane said to be creative in the use of those funds.

3:35- Gayle Borchert talked about new club creation. We have two states in our district that do not have any clubs. So we are working on clubs in three areas; Des Moines, Iowa, Lincoln, Nebraska, and Springfield, Missouri. We have a former Mankato member in Des Moines. There is also a women's leadership conference there, so we are going to have a table in October 18-19 to reach out to women leaders in that area, followed by a service event. Gayle asked that everyone think about who they know in those three areas. Please send their contact information to her now. D7 needs people in those towns to form a club; they will let us form a club with less than 15 if needed. We need people!

3:37- Tania encouraged us to keep the momentum going in this area of new club creation and share our contact information. You can also share OUR names with your contacts instead.

Announcements- Deb Kellerman gave the drawing for the Brisbane prize to Tania to do later. Deb shared that tonight will be an "Orange Out" night so wear your orange. Everyone, grab your baskets and clipboards and bring them with you to dinner. Those who need Zuber rides, please be in the lobby at 5:45. Question raised about walking to the venue for supper; Gayle gave updates about the Distillery. It is a difficult walk so she encouraged taking a vehicle or a Zuber ride. Happy Hour is 6-6:30 for craft cocktails. You will get a gold coin for a free drink. There will be trivia, baskets and the Governor's Purse. There will also be table favors available for purchase.

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Jane presented Tania a gift in honor of her service during this first year of the biennium.

3:49- With no further business, meeting adjourned.

Business Meeting #4. 25 authorized votes.

5 officers, 12 delegates, 2 alternates and 6 proxies authorized to vote.

9:00- Memorial service; led by Marcia Charney and Ruthi Sturdevant. We celebrated the lives of our Zonta sisters who passed away since our last conference: Jane Oleen (St. Cloud, MN), Barbara Ann Page-Stocks Daly (Johnson County, KS), Ruth Holzschuh (Johnson County, KS), Nancy Englerth (Bismarck, ND) and Joyce Vincent (Minneapolis, MN).

9:15- Tania reminded everyone about the upcoming workshops and locations.

9:30- Workshop Session. Attendees chose between two sessions: "Finding Peace Anytime. Anywhere." and "Zonta's Unique Relationship with the UN".

10:15- Break and Marketplace

10:37- Meeting called to order by Governor Tania. Roll call of Clubs- Penny. Credentials of delegates and proxies confirmed by Mary Reed. Final credentials report 16 clubs in the district- 9 are represented by delegates, 6 by proxies and 1 not represented.

10:41- Conference Committee final report-Susan Voeltz- We had 7 district board members in attendance, 1 international representative, 14 delegates and alternates, 30 other registered Zontians, no registered guests. Total number of attendees -52, including 7 "first timers" and one young professional. We also had 10 outside guests joining us on the Friday night event! Cape Girardeau won the travelling award for coming the furthest with the highest number of members.

10:45- Zonta USA Caucus update given by Penny Briese, D7 representative.

11:19- Governor's report. Tania spoke to this conference theme, "Zonta Proud". She reminded all of us to be proud of belonging to our clubs. Three main pillars: be proud to be members of our clubs and ZI. She encouraged us to remember all of the incredible information we have heard at this conference; we change people's lives. We build a better world for women and girls. Invite others to become a Zontian. We should also be proud of the service that we do. And we should be proud of the advocacy work that we do as well. We have a voice to change the world. Zonta International has a voice at the UN!

Tania asked that everyone reflect on this conference and write down what they will take away from this conference. What do you want to do differently? What personal or club commitment do you want to make? Will you go to CSW or become part of the USA Caucus?

She then thanked the various people and organizations that made this such a successful conference and our international representative, Britt.

11:31- Foundation Ambassador report. Shelley Shulz shared that she has received approximately 6,000 from individuals. \$2,950.00 came in from the basket auction and Governor's Purse. \$8,970.00 will be going to ZI Foundation for Women.

Jane and Tania announced that next D7 conference 2025 will be held in Cape Girardeau, MO! Area 1 & 3 meeting will be held in Austin, MN in April. The location of the Area 2 & 4 meeting has yet to be determined; will be somewhere in Kansas. The next International Convention will be in Vancouver, Canada and the next NAIDM meeting in 2025 will be in Michigan!

Tania then announced that the winner of the D7 Welcome Basket goes to Dr. Penny Briese. She must attend the Brisbane conference in order to collect her prize!

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Tania then shared the “Welcome to Brisbane” video from ZI. It is available online to show to your clubs.

Tania shared that all photos taken at the conference will be in a drop box, the link to which Tania will share with all club presidents. She then asked Deb to talk about the conference evaluation form.

11:50- With no further business the meeting was adjourned and the conference came to an end.

Respectfully submitted,

Dr. Penny Briese, RN, CHSE

Zonta International District 7 Secretary

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Business sessions and workshops Meetings are in the Cape Rock Room.
Meals, social events, and marketplace are in the Dogwood/Redhawk Rooms.
Orientation for Delegates, Voting, and Credentialing is in the Lewis Room.

